

**BOARD OF TRUSTEES**  
**Academic Affairs Committee**  
Friday, February 19, 2010  
Alumni-Foundation Events Center  
Executive Board Room  
8:00 – 10:00 a.m.  
Minutes

**A. Call to Order**

The meeting was called to order at 8:00 a.m. by Committee Chair, Ms. Faye Tate Williams.

**B. Roll Call**

The roll call revealed that members present were: Mrs. Faye Tate Williams, Mr. Al Lineberry, Jr., Dr. Bertram Walls, Mrs. Karen Collins, Ms. Janice Bryant Howroyd and ex-officio member Dr. Alton Thompson. Committee member Mr. Syene Jasmin was absent. Other attendees included Dr. Stanley Allen (new Board of Trustees member), Mr. Wheeler Brown, Dr. Deborah Callaway, Dr. Yvette Underdue Murph and Attorney Charles Waldrup.

The new Interim Vice Chancellor for Research and Economic Development, Dr. Celestine Ntuen, was introduced. Dr. Radha is currently on medical leave.

**C. Approval of Minutes**

The minutes from the November 20, 2009 meeting were presented for approval. A motion was offered and properly seconded to adopt the minutes as presented. The motion was unanimously carried.

**D. Presentations/Reports**

1. **Division of Academic Affairs** – Dr. Alton Thompson, Interim Provost and Vice Chancellor for Academic Affairs

**New Policies (Requires BOT Approval)**

Four new policies were presented to the Academic Affairs Committee for approval. All policies have been vetted and approved by the Faculty Senate, the Deans' Council, the Chancellor's Cabinet and the General Counsel.

- Student Complaint Policy – Provides a uniform process for addressing student complaints. This policy is a SACS requirement.
- Reassigned Time Policy – Intended for approved faculty leave for academic study, research, creative activity, etc. Faculty may increase their knowledge, further their research, stimulate their intellectual interests, improve their teaching methods and strengthen their contacts with the world-wide community of scholars, thus enhancing their ability to contribute to NCA&T upon their return.
- Awarding Posthumous Degree Policy – The purpose of this policy is to establish a standardized procedure for awarding a degree posthumously to students who have completed most of their degree requirements, but their untimely death presents the completion of their degree.
- University Space Allocation – This policy provides a consistent and strategic manner to optimize the productive use of space and to advance the mission and strategic priorities of the University. Several principles have been identified in the allocation space process.

*A motion was offered and properly seconded to adopt the policies as presented. The Academic Affairs Committee unanimously approved all four policies for submission to the full Board of Trustees for approval.*

### **Updates/Reports**

Management Flexibility has been approved by the Board of Governors, effective immediately. This means that all Vice Chancellors and Deans appointments can be made at Board of Trustees level, versus being sent to the Board of Governors for approval. Additionally, all tenure appointments can be made at the Board of Trustees level and do not have to be sent to the Board of Governors for approval.

### **Enrollment Management**

Several initiatives were highlighted by Dr. Yvette Underdue Murph, Associate Vice Chancellor for Enrollment Management -

- Increase (1.67%) in Spring 2010 Total Headcount Enrollment compared to Spring 2009
- Increase (35%) in Spring 2010 New Undergraduate Student Enrollment compared to Spring 2009
- Fall 2010 Enrollment Projection is 10,700 (Continuing Students 7,700; Undergraduate 2,400; Graduate 600)
- Increase (13%) in Fall 2010 Undergraduate Admissions Application compared to Fall 2009
- Increase (33%) in Fall 2010 Undergraduate Admits compared to Fall 2009
- Revamped Annual Aggie Night Receptions which yielded an overall increase in participation, attendance, and onsite applications.
  - Deployed Four-Prong Marketing Campaign
  - Consistent Cabinet and Dean Participation
  - Overall Attendance up 19%
  - On-Site Applications up 28%
  - On-Site Admits up 37%

### **University Studies**

Dr. Thompson presented a brief update on University Studies (UNST), the general education core of the University. UNST was implemented in 2006 with the stipulation that the program would be reviewed externally in three years. This external review was conducted in September 2009 by a professional evaluation team, Scholars for Educational Excellence and Diversity, Inc. The report was received in November 2009 and contained a number of recommendations conceptually related to: (1) Administrative Structure and Managerial Operation; and (2) Curriculum. The following actions steps were taken:

- A redacted version of the report was distributed to the Faculty Senate, the Department Chairs, Deans, Cabinet and the faculty.
- A task force was formed, chaired by the Interim Provost and Vice Chancellor for Academic Affairs, to review existing models of implementing general education curricula among our peer institutions and to recommend an administrative model to the Chancellor in March 2010. This task force will also submit other recommendations to the Chancellor pertaining to the administrative and operational structure of UNST.
- The UNST faculty will be realigned, if necessary, and the new administrative structure will be put in place by July 2010.
- A second task force will be formed in September 2010 to make the necessary adjustments to the curriculum. The report, after being vetted through the Deans Council, the Cabinet, and the Faculty Senate, will be submitted to the Chancellor in April 2011. The new UNST curriculum will be implemented in August 2011.

### **Athletics Program**

Mr. Wheeler Brown, Athletic Director, provided an update on Academic Performance Rate (APR) for Student Athletes. The APR was developed by NCAA to measure how scholarship student-athletes were performing term by term. The passing APR rate is 925, which translates to 60% of graduation success rate. Of the 15 sports the University currently has, 13 exceeded the cut off APR rate of 925. The two sports programs that are below the cut off rate are football (848) and bowling (892). Improvements have been made to increase these rates. Mr. William Gill, a former athlete, was hired as the Academic Monitoring Coordinator for Athletes, to work with students. Additionally, Coach Alonzo Lee is committed to the success of these students. His motto is "The way to the field is through the classroom".

After completion of the Fall 2009 semester, a end of the semester APR was done for both sports on probation. The analysis of this report revealed that the APR for football eligibility was raised to 924 and the bowling eligibility APR was raised to 1000. The APR data for both sports were submitted in September 2009. The APR improvement plans were submitted to NCAA in November 2009 with addendums submitted in January 2010. The final analysis of the APR will be reported to all Chancellors in May 2010. This will impact the number of athlete scholarships for 2010-2011. The report will go public in April 2010.

The Division of Research presentation is provided in the notebook for your information.

The meeting was adjourned at 10:00 a.m. to go into closed session for approval of the personnel report.

### **CLOSED SESSION**

#### **2. Personnel Report – Dr. Alton Thompson**

The Personnel Report requires BOT approval for 14 tenure track faculty (13 Assistants and one Associate) reappointments for fall 2010. These faculty are recommended to receive continuing term tenure track faculty reappointment notices with three-year contracts (2010-2013).

*All faculty members were unanimously approved to be reappointed for three year contracts.*

#### **E. Adjourn**

The meeting was adjourned at 10:15 a.m.

Recorder:  
Helen R. Haynes  
haynesh@ncat.edu