

BOARD OF TRUSTEES
North Carolina Agricultural and Technical State University
Greensboro, North Carolina



Academic Affairs Committee Teleconference Meeting
Tuesday, February 15, 2011
Dowdy Building, Room 424A
8:00 – 10:00 a.m.

A. Call to Order

The teleconference meeting was called to order at 8:00 a.m. by Committee Chair, Ms. Faye Tate Williams. Committee member Janice Bryant Howroyd asked to consider time zones when scheduling early morning teleconference meetings.

B. Roll Call

Members Present: Mrs. Faye Tate Williams, Mrs. Karen Collins, Ms. Janice Bryant Howroyd, Mr. Al Lineberry, Jr., Dr. Patricia Miller Zollar and ex-officio member, Dr. Linda T. Adams.

Member Absent: Mr. Wayne Kimball, Jr.,

Other Attendees: Mr. Calvin Bonaparte, ITT, Dr. Deborah Callaway, Special Assistant to the Chancellor, Mrs. Barbara Ellis, Interim VC/Technology, Mr. Earl Hilton, Interim Athletic Director, Dr. Lori Hunter, AVC/Enrollment Management, Dr. Wanda Lester, Interim AVC/Academic Affairs, Dr. Celestine Ntuen, Interim VC/Research and Dr. Charles Waldrup, General Counsel.

Additionally, Mr. Calvin Riley and Ralph Mitchell, **Nehemiah**–The Leadership Company, Inc., were also in attendance.

C. Approval of Minutes

The November 17, 2010 meeting minutes were presented for approval. A motion was offered and properly seconded to adopt the minutes as presented. The motion was unanimously carried.

D. Presentations/Reports

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| 1. Division of Academic Affairs | Dr. Linda T. Adams, Provost and
Vice Chancellor for Academic Affairs |
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University Strategic Plan

Dr. Lester indicated that the Strategic Plan included input from both internal and external stakeholders. The plan being presented today reflects the input from University leadership. Additionally, she stated that the development of the strategic plan reflects the mission statement.

Mr. Calvin Riley and Mr. Ralph Mitchell, consultants from the Nehemiah - The Leadership Company, were introduced. These consultants assisted with the development and presentation of the Strategic Plan.

After reviewing the Strategic Plan, the Academic Affairs Committee made a few suggestions:

- Vision Statement – add “positioning students for leadership of their career”
- Core Values – Re-order to place “Learning” first. Also, add “Diversity”. There were concerns about the term “responsiveness”, which is too broad.
- Goal 4 – Insert “Honor Past and Moves Us forward”.

Enrollment Management

Dr. Lori Hunter, Associate Vice Chancellor for Enrollment Management, provided the update on enrollment management. She stated the projected goal for fall 2011 is 10,863 compared to fall 2010 at 10,785. Several strategies were developed to increase fall 2011 enrollment: (1) personal touch approach, i.e., calls, emails, letters, visits; (2) getting financial aid packets early to students (awards completed by April 1); and (3) students with like major will contact students and encourage them to apply, etc.. Additionally, she is currently working with the Director of Center of Academic Excellence and the Deans to develop a centralized advising model for the fall 2011 cohort. Out-of-state student enrollment has increased by 23% compared to last year (1,944). The committee requested that future data includes comparison analysis. The committee also suggested recruiting at military bases and developing interface with facebook, twitter, etc.

Dr. Hunter shared that she is in the process of fully staffing her management team, i.e., admissions director, senior associate director, etc. She is also developing documented processes and training and will require cross training for internal admissions staff.

Update on Administrators’ Search

Dr. Linda T. Adams stated that there are currently eight Senior Administrators vacant positions. Several interviews are scheduled (Deans of School of Nursing and College of Engineering and the Vice Chancellor for Information Technology) during the next few weeks.

Athletics Program

Mr. Earl Hilton, Athletic Director, indicated that the certification self-study is due on April 29, 2011. However, an eight (8) months extension has been requested, which is not automatic, but discretionary. Reasons for the extension were loss of personnel who will implement the plan; loss of chair, responsiveness to litigation, etc.

Mr. Hilton also stated that we are currently in good shape with academics with the exception of one sport, which is football. A request to waiver the Academic Progress Rate historical penalty was submitted. Follow up questions from NCAA were received. A response to those questions was submitted on February 10th. If the waiver is denied, then the AD is prepared to travel to Indianapolis in April and make the appeal in person.

The draft policy manual for Athletics Training, Compliance and Departmental Handbooks has been developed and are currently being vetted by the athletics department.

Division of Research and Development

Dr. Celestine Ntuen, Interim Vice Chancellor for Research, indicated that A&T received \$35.9 million in our first six months for fiscal year 2011; which is an increase of 11.7% from last year. The Colleges of Engineering and Arts and Sciences and School of Agriculture continue to be in the forefront in securing external funding. Most of our funding (\$11,690,648) is received from the US Department of Education.

Dr. Ntuen also indicated that he has hired a Development Director, Dr. Laura Collins, who is a registered patent agent. One of her primary responsibilities will be to write and revise patent applications.

The meeting was adjourned at 9:45 a.m. to go into closed session for approval of a personnel action.

PERSONNEL REPORT

Faculty Reassigned Time Proposal

Provost Adams indicated that one faculty member has submitted an application for Faculty Reassigned Time. The Faculty Reassigned Time policy, (approved by the Board of Trustees in February 2010), is intended for tenured faculty to use approved leave for academic study, research, creative activity, etc. This reassigned time will be used for faculty to increase their knowledge, further their research, stimulate their intellectual interests, improve their teaching methods and strengthen their contacts with the world-wide community of scholars, thus enhancing their ability to contribute to NCA&T upon their return. The policy is similar to a sabbatical.

Provost Adams stated that this is the first faculty member to submit an application under the policy for Reassigned Time.

This faculty's application has been reviewed and approved by the department chair, dean, university committee, and Chancellor and now requires the approval of the Board of Trustees.

The Academic Affairs Committee of the Board of Trustees unanimously approved this request.

F. Adjourn

The meeting was adjourned at 10:10 a.m.

Recorder:
Helen R. Haynes
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