

# North Carolina Agricultural and Technical State University

## STUDENT AFFAIRS COMMITTEE MEETING OF THE BOARD OF TRUSTEES ALUMNI-FOUNDATION EVENT CENTER FRIDAY, SEPTEMBER 16, 2011 10:00 A.M. – 12:00 P.M.



The first meeting for the Student Affairs Committee of the Board of Trustees convened for the 2011-2012 academic year on Friday, September 16, 2011 at 10:00 a.m. in the Alumni-Foundation Event Center with Mrs. Karen Collins presiding.

Mrs. Collins asked for the Roll Call which revealed the following:

### **Trustee Members Present:**

Mrs. Karen J. Collins, Chairwoman  
Dr. Melody C. Pierce, Vice Chancellor for Student Affairs  
Dr. Bertram E. Walls, Trustee  
Mrs. Faye Tate Williams, Trustee  
Dr. Stanley L. Allen, Trustee  
Mrs. Patricia Miller Zollar, Vice Chairwoman of the Board of Trustees  
Mrs. Pamela McCorkle Buncum, Board Chairwoman, Ex-Officio

### **Trustee Member Excused:**

Mr. Christian Robinson, SGA President

### **Others:**

Dr. Charles Waldrup, Legal Counsel  
Campus Police Chief Glenn Newell  
Dr. Judy Rashid, Dean of Students  
Mr. James Griffin, Staff Senate Member

The minutes of the April 8, 2011 Student Affairs Committee meeting were presented for approval. A motion offered by Dr. Walls was seconded by Mrs. Williams to adopt the minutes as presented. The motion was unanimously carried. Mrs. Collins called on Dr. Melody C. Pierce for a report of the Division.

### **Vice Chancellor Report**

#### **A. Personnel/Staff Updates**

Permanent New Hires	2
Resignations	4 Permanent/ 2 Temporary
New Hires in temporary positions	6
New Hires in permanent positions	2
Reclassifications	3
Graduate Student	1

B. Newly Elected Student Government Association Update:

- Christian Robinson is the new SGA President for 2011-2012
- Jasmine Gurley (Miss A&T)
- Jordan Brunson (Mr. A&T)
- Michael Griffin (Chief of Staff)

C. Calendar of Events for Fall 2011- Homecoming Activities:

Date	Event	Time	Location
10/8/11	The Big Payback Community Service Takeover	6:00 a.m.	Corbett Sports Center
10/8/11	Aggie Tailgate	11:00 a.m.-1:30 p.m.	Academic Quad
10/9/11	Spiritual Service	11:00 a.m.-1:00 p.m.	Stallings Mem Union
10/9/11	Coronation	5:00-7:00 p.m.	Alumni EC
10/9/11	Coronation Reception	Following Coronation	Stallings
10/10/11	Gospel Show	7:00 p.m.-9:00 p.m.	Harrison Auditorium
10/11/11	Fashion Show	7:30 p.m.-9:00 p.m.	Greensboro Carolina Theatre
10/12/11	Comedy Show	8:00 p.m.	Corbett Sports Center
10/13/11	Pep Rally	6:00 p.m.	Holland Bowl
10/14/11	Aggie Fanfest	11:00 a.m.-11:00 p.m.	War Memorial Baseball Stadium.
10/14/11	Royal Reception	11:00 a.m.-1:00 p.m.	Stallings
10/14/11	Pan-Hellenic Step Show	7:30 p.m.	Greensboro Coliseum
10/15/11	Aggie Funfest	7 a.m.-11:00 p.m.	War Memorial Baseball Stadium.
10/15/11	Homecoming Parade	8:00 a.m.-12:00 p.m.	Morrow & Lindsey Streets
10/15/11	Game	1:00 p.m.	Aggie Stadium
10/15/11	Homecoming Concert - Students	7:30 p.m.-11:00 p.m.	Greensboro Coliseum

D. Career Services

The annual Career Services Banquet was held on Tuesday, September 13, 2011 and the Career Fair was held on Wednesday, September 14, 2011 at Corbett Sports Center for all classifications and majors. 150 plus companies and 400 representatives attended from across the U.S. A debriefing will take place next week concerning such topics as dress code attire. The resumes are all reviewed. Students must sign up to attend workshops. As a result of 2011 Graduation, 168 of our students were hired as of May 2011 with top companies. Career Services is planning to implement a check out piece to be included as a part of the exit interview process to graduate from the university.

E. Counseling Services

Servicing the needs of students with outreach and group therapies and university-wide events is keeping Counseling Services full of activity. A majority of cases with students visiting the office suffer with bipolar, schizophrenia and depression. There are plans to send four staff members to a major workshop in Philadelphia, PA which is called Students with Psychological Disabilities on September 28-30, 2011 to address these issues.

Counseling Services will also host the state-wide Undergraduate Psychology Conference on campus for professionals on Saturday, October 29, 2011 in the General Classroom Building from 10 a.m.- 4 p.m. Also, the 6<sup>th</sup> Annual HBCU Mental Health Counseling Center Conference is scheduled to take place on Thursday, November 5, 2011 in the Memorial Student Union.

F. Dean of Students:

This department encompasses special departments such as the Multicultural, International Students, Veterans and Disabilities, and Student Conduct. There are seventeen international students represented so far this fall. The students are on VISA. It is required to make sure that their paperwork is filled out for SEVIS, a national federal database that all schools must enter information about international students. The government tracks those internationals in the country.

Veterans and Disabilities Support Services will have a new organization called the Student Veterans Organization. It is important for them to have a voice.

G. Housing and Residence Life as of October 19, 2011

<b>Square footage</b>	<b>898,401</b>
<b>Revenue capacity</b>	<b>3,901</b>
<b>Vacancies</b>	<b>159</b>
<b>Regular Vacancy Percentage</b>	<b>4.8%</b>
<b>Assigned a room:</b>	<b>3,742</b>
<b>Percent Occupancy:</b>	<b>95.9%</b>
<b>Registered and Validated</b>	<b>3,743</b>
<b>Percentage Registered and Validated</b>	<b>100%</b>

Listed below are updates from Housing and Residence Life:

- Curtis Hall is now air-conditioned.
- Holland Hall will soon be taken off line for renovations.
- Involving retention and graduation, the primary goal for our Peer Mentors that happen to be upper class students is working with new students connecting them to academic resources such as the library, math and writing center, advisors, tutors, personal enrichment and the University Center for Academic Excellence. They also encourage them to attend various workshops, and cultural activities on campus. Staying connected is the key.
- The Housing and Residence Life website has a lot of informative pieces in terms of housing, housing lease, and a guide for living. Facebook and Tweeter is also a part of the communication landscape with our students.
- 24 hour police officers are in all of the Residence Halls patrolling only in the female halls. Co-Ed Residence Halls only have 12 hours.
- We currently have eight living learning communities.
  - Barbee Hall – Global Community Project March – Male Aggies Resolve to Change History

- ICEE Program – Interdisciplinary Center for Early Career Exploration in Leadership which is sponsored by Career Services.
- Honors Program – Dr. Michael Cundall
- Teaching Fellows- College of Education
- Project Leave – Lead, Evolve, Apply and Develop, sponsored by the Student Development Office.
- STEM Program – Science Technology Engineering and Math
- SCOPE – Success Coming Through Opportunities and Personal Experience.

These students are considered our special population, living in close proximity to each other. Student learning outcomes and assessment measurement plans are required. Their grades are closely monitored.

#### H. Memorial Student Union Lyceum Program 2011-2012

- The first Lyceum Series event was the Golden Dragon Acrobats held at Harrison Auditorium on Tuesday, September 13, 2011.
- Gospel singing group, Mary Mary will appear as artists for the Gospel show for Homecoming.
- Complexions Contemporary Ballet will be on campus February 15, 2012 at 7:30 p.m. in Harrison Auditorium
- Musical recording artist, India Arie is expected in the spring on April 25, 2012 at 7:30 p.m. in Harrison Auditorium.

#### I. Sebastian Health Center

The laboratory received Accreditation by the Commission on Office Laboratory Accreditation (COLA) for another two years. COLA is the premiere clinical laboratory education, consultation, and accreditation organization. Their services are designed to improve clinical labs as a whole.

#### J. Student Development

- Out of 500 volunteers to serve the public during the program, A&T students was the only school selected from other HBCU's to attend the dedication of the Dr. Martin Luther King Memorial in Washington DC. However, due to extreme hurricane weather conditions and signs of an earthquake, the program was cancelled in Washington, DC. Mrs. Williams asked when they rededicate, will the status remain. Dr. Pierce said that the students may not be on campus during the newly scheduled time for the dedication in Washington, DC. It could be a timing issue for the students. This opportunity is funded by student fees.
- Organizational Fair to encourage students to join organizations on campus. 150 students generally attend.
- Community Service Learning Fairs to learn about service learning projects in the city of Greensboro.

- 11<sup>th</sup> Thurgood Marshall College Fund Leadership Institute Recruitment Conference, October 21-26, 2011, applications accepted by the close of business day on Monday, September 12, 2011.
  - Student must have a cumulative 3.0 G.P.A. and above.
  - Screening interviews held on an ongoing basis with final selection taking place the last week in September.
  - All majors and classifications welcomed to apply.
  - Must dress business professional during the conference and possess excellent presentation & communication skills.
- New Professional Development Team in Greensboro has been implemented to collaborate with other schools in this area and meet monthly allowing for joint activities inviting each other to programs at their campuses. The website is also a great way to find out other programmatic things schools are doing from a Student Affairs perspective said Mrs. Collins. Dr. Pierce stated that the division also holds national organizational memberships such as NASPA (Student Affairs in Higher Education) and the ACPA (College Student Educators International) in order to stay on the cutting edge and know the new trends in Student Affairs.

#### K. New Student Orientation

On August 13, 2011, Orientation was successful for students who could not attend the sessions held during the summer. Over 200 students attended; starting with signing paperwork in the morning and moved into residence halls during the afternoon.

#### L. NSO Welcome Week

This department introduced the New Student Institute which was a two-day intensive activity for students beginning on a Sunday and Monday. The programs were arranged in a conference style. Workshops offered were Budgeting, Financial Literacy, Preparing for My Future, and Knowing Your Options.

#### M. Campus Recreation & Intramural Sports:

Activities offered are:

1. Flag football
2. Powder Puff League
3. Volleyball League
4. Intramural Golf
5. Club Sport/Extramural Teams
6. Open Gym – Moore Gymnasium
7. Recreation Swimming
8. Zumba Classes

#### N. Technology

Upgrades in all Residence Halls

- Wireless coverage – Installed over 400 Access points, at a cost of \$650,000.
- Computer lab upgrades- Completed at a cost of \$50,000.
- Repair of computer ports – This cost effective addition was 15,000.

- Total Cost for technology upgrades is \$715,000.

### **Campus Security Including Community Involvement**

Campus Police Chief Glenn Newell spoke about a training program that will impact Student Affairs is called, “RAD”, RAPE AGRESSION DEFENSE that is a self defense course against sexual or violent crime. The primary recipients of the training are women. There will be two certified instructors. The training is sixteen hours in length. Some of the other schools offering this training broke down the hours into four hour increments. The program is only designed for females. However, a RAD course for men has been recently put together as well. Mrs. Williams wanted to know if there is bullying on campus. Chief Newell responded and mentioned that with the college age students there is cyber-bullying on college campuses more so than physical bullying in high schools.

### **Dean of Students Report**

As a result of a teleconference meeting on August 17, 2011, Mrs. Collins asked Dr. Pierce to invite Dr. Judy Rashid, Dean of Students to join the committee to give an overview of Student Conduct Hearings and the Student Conduct Board. Dr. Pierce and Dr. Rashid designate administrators within the division to serve as Student Conduct Board members each fall as well as contacting their supervisors. In terms of training, the members are asked to observe a hearing. Also there are trainings each semester by the Student Conduct office or the Legal Counsel training all of the boards across campus. A reaffirmation/confidentiality agreement must be signed by the member to serve on this Board.

Eleven students are elected annually to the SGA Student Judiciary Council. They are trained and will adjudicate cases just like the Student Conduct office. The Attorney General is trained to act upon cases the same as the Student Conduct Office. They hear some cases that emanate from residence halls amongst students even though they cannot hear all of the cases. They average two hearings a month. This keeps the students in the loop and educates their peers on what the code of behavior is expected to be across the campus. When an incident comes to the office, they search it to see if there is a violation of the code of conduct. Then the case is assigned to a Board.

The Student Conduct Board is determined to always work with the Student Judiciary Council. When they conduct, deliberate, and make a decision, the letter is sent out to the student on the Dean of Students letterhead. Dr. Rashid said that they have an obligation to make sure that these cases are done in a timely manner. Most of the participants on the board are from Student Affairs. Mrs. Zollar asked if we need to get different perspectives from other departments on campus. Dr. Rashid said that academic integrity is handled within the academic schools. The Code of Conduct pertains to the Student Affairs side. Chief Newell celebrated the Student Conduct Office and commends Dr. Rashid and Dr. Pierce for enforcing the Student Code of Conduct.

Mrs. Pamela McCorkle Buncum asked Dr. Rashid if there is a way that incidents are reported or not reported that may never make it up the chain of command, especially in the residence halls. Is there a feature where someone can report something anonymous? Chief Newell said that the residence halls now have a feature where the student can go online, fill in the information and it comes to the campus police department. Chief Newell also stated that the only problem with anonymous is the process of investigation. It can be hard to investigate especially in a residence hall. We must obtain a search warrant to go inside a student's room. Dr. Rashid said that we rely upon the UPD for exceptional service to the campus.

The appellate process serves as a way that the student can appeal to the Vice Chancellor, to the Chancellor and to the Board of Governors which will soon be changed to show that we will appeal only to the Vice Chancellor and to the Chancellor only. Changes will be updated to the show on the web as well. Dr. Charles Waldrup said that the policy changed recently for suspensions by General Administration. Mrs. Collins clarified for everyone that when the judicial committee identifies that a student should be suspended the appeals process is forwarded to the Chancellor and the Board of Trustees. The handbook is outdated. The Board of Governors states that the Board of Trustees is the final decision for suspensions.

Mrs. Collins said Dr. Pierce told her that during the judicial process, there is third party organization that actually professionally transcribes the hearings. That is a great value added to the quality of the minutes and the professionalism attributed to the processes as well. The committee appreciated the report and found it to be clarifying and helpful in understanding their role in student hearings and appeals.

### **Closed Session**

Mrs. Collins called upon Dr. Waldrup to provide the language for a motion to go into Closed Session. Dr. Waldrup said a motion is needed pursuant to and as prescribed by N.C. G.S. 143-318.11 to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes. The specific federal statute applicable to the meeting for Student Appeal is the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g. Mrs. Collins entertained a motion to move into Closed Session. A motion by Mrs. Williams was seconded by Dr. Allen and was unanimously carried. The committee moved into Closed Session.

### **Open Session**

Mrs. Collins entertained a motion to resume Open Session. A motion by Mrs. Williams was seconded by Dr. Allen and was unanimously carried.

With no further business to discuss, Chairwoman Karen Collins called the meeting adjourned.

Respectfully submitted,

Mrs. Karen Collins, Committee Chair

Ms. Robin Woods, Recording Secretary