



BOARD OF TRUSTEES
North Carolina Agricultural and Technical State University
Greensboro, North Carolina

Academic Affairs Committee Meeting Minutes
Friday, September 21, 2012
Alumni-Foundation Event Center
Executive Board Room
8:00 – 10:00 a.m.

CALL TO ORDER

Committee Chair Faye Williams called the Academic Affairs meeting to order at 8:00 a.m. A quorum was present. She welcomed committee members and guests and thanked them for their attendance. She then asked for roll call.

ROLL CALL

Committee Members present included Mrs. Faye Tate Williams, Mrs. Karen Collins, Ms. Janice Bryant Howroyd, Mr. Allahquan Tate, Mrs. Patricia Miller Zollar and Dr. Winser Alexander, ex-officio member. Other BOT members present were Dr. Stan Allen, Mr. Bertram Walls, and Mr. Tim Rice. Committee members absent were Mr. Al Lineberry, Jr. and ex-officio Chancellor Harold L. Martin.

Mrs. Williams then asked for other attendees in the meeting to identify themselves. Other attendees included were: Ms. Sherri Avent, Financial Aid Director, Dr. Barry Burks, Vice Chancellor for Research and Economic Development; Dr. Deborah Callaway, Special Assistant to the Chancellor; Mrs. Barbara Ellis, VC/Information Technology; Ms. Helen R. Haynes, Recorder; Mr. Earl Hilton, Athletic Director; Dr. Wanda Lester, AVC/Academic Affairs; Mrs. Akua Matherson, Interim AVC/Enrollment Management; Dr. Beryl McEwen, Interim Associate Vice Chancellor for Academic Affairs, Dr. Sharon Cook, Chair of Liberal Studies; Dr. Scott Jenkins, Director of Institutional Research and Dr. Charles Waldrup, General Counsel.

Mrs. Faye Williams encouraged the committee to allow presenters to proceed through their report and ask questions at the end of each presentation.

APPROVAL OF MINUTES

The Academic Affairs Committee unanimously approved the Minutes of the April 20, 2012 meeting.

PRESENTATIONS/REPORTS

DIVISION OF ACADEMIC AFFAIRS UPDATES

SCHOOL OF NURSING

Dr. Winser E. Alexander provided an update on the School of Nursing. He stated that two tenure track faculty members were hired. Both faculty members have a Ph.D. degree in Nursing. The NCLEX-RN Test pass rate for graduates as of September 12th was 86%. There are 12 graduates remaining to test. Faculty approved a new admission criteria that increased the SAT score to 930 and GPA to 3.0 for new freshman. Four classes are currently in the pipeline with GPA of 2.8 or higher and SAT \geq 800. Students identified "at-risk" or "high risk" are required to participate in special success intervention. The progression policy requires that students who fail reapply for admission to the nursing degree program. Several students appealed the admission/readmission

decision. One appeal is still pending. Other students whose appeal was denied changed their major to Psychology or Sports Science.

Mr. Tim Rice stated that the demand for Nursing students is high. He stated that there is a shift to hiring BSN students.

PERFORMANCE BASED FUNDING METRICS

Dr. Scott Jenkins, Director of Institutional Research, provided an update on instructions from UNC General Administration. He stated that UNC General Administration anticipates that the State of North Carolina will soon follow other states across the nation in moving to university resource allocation models based on performance-based funding metrics. After several rounds of discussions, UNC-GA recommended establishing performance measurements based on the following criteria: (1) student success, (2) faculty scholarship, (3) academic efficiency, and (4) operational efficiency. UNC-GA set forth five (5) core metrics for every institution. All UNC institutions were requested to identify an additional five (5) campus-based metrics. A committee was established, which consisted of representation from faculty, chairs, deans, enrollment management, student affairs, alumni affairs, financial aid and budget and finance, to establish the university metrics. NCA&T's approved campus specific measures focused on (1) Student Success and Faculty Scholarships and (2) Operational and Academic Effectiveness. Most of these metrics aligned with the university's strategic plan. In October, the campuses anticipate hosting another conference call discussion with UNC-GA, after which final target measurements will be established for each campus. The proposed Performance Based Funding presentation has been shared across campus, i.e. Cabinet, Deans and Faculty Staff Institute. Provost Alexander stated that based on materials he received for his Chief Academic Officers' meeting, the discussion is leading towards all universities across the nation being performance driven in terms of funding. The UNC System is also leaning toward this trend.

SACS SECOND MONITORING REPORT

Dr. Beryl McEwen, SACS Liaison, was appointed August 1, 2012. She is formerly the Associate Dean of the School of Business and Economics. Dr. McEwen will assume the responsibility of finalizing the SACS Monitoring report. She indicated that there is a new approach to presenting the Second Monitoring Report. The report will focus on responding to the recommendation and hyperlinking 30-32 program-level Institutional Effectiveness reports, with their supporting documents. She stated that the goal is to clearly demonstrate that we have an assessment system, and provide examples of assessment reports. The reporting deadline to SACS is September 28, 2012. The report will be sent via overnight delivery no later than September 26th. She also shared that apart from the program-level reports that will be hyperlinked, all reports for the other 65 programs will be available on campus to be shared with SACS if requested. The University will attend the SACS meeting in Dallas, Texas on December 6-8, where representatives will meet with the SACS team and receive a preliminary report/decision.

Dr. McEwen emphasized that the University is committed to building a robust assessment system that will help to ensure that assessment will never again be an accreditation issue.

DIVISION OF RESEARCH AND ECONOMIC DEVELOPMENT

Dr. Barry L. Burks, Vice Chancellor for Research and Development, introduced two policies and the establishment of the Behavioral Health and Wellness Center that require the Academic Affairs Committee approval. The deans and/or Legal Affairs have vetted the policies appropriately. The revised policies required the Academic Affairs committee's approval as well as the full BOT approval. The summary of each policy and the Center is:

- The **No Cost Extension Policy** increases clarity and broadens policy coverage to all sponsors.
- The **Sponsored Program Proposal Submission Policy** revisions require the Principal Investigators to submit their materials to DORED earlier than previously required and requires research conduct training.

The Academic Affairs Committee unanimously approved the above policies.

Additionally, Dr. Burk shared a proposal for a newly established **Center for Behavioral Health and Wellness**. The Center will provide community-focused, evidence-based, and culturally competent behavioral health services through the integration of best practice research, training, and technical assistance. We received approximately \$500,000 to support the Center for Behavioral Health and Wellness, which is housed in the School of Education. The Center is located on Bluford Street. The expected outcomes for the Center are four-fold:

1. Service to the community to engage university-community partnerships;
2. Support for the new Ph.D. Program in Rehabilitation Counseling, which will be the first at an HBCU;
3. New UNC Resource; and
4. Consistent with A&T Preeminence 2020.

The Academic Affairs Committee unanimously approved the proposal to open the Center for Behavioral Health and Wellness.

DEPARTMENT OF INTERCOLLEGIATE ATHLETICS

Mr. Earl Hilton provided highlights on the 2011-2012 Academic Reform. He stated that the NCAA has adopted increased initial-eligibility standards for all prospective student-athletes, which will become effective for any student enrolling full-time on or after August 1, 2015. These new standards increase the GPA and test score required for a student to compete during their first year of enrollment.

Additionally, the NCAA has adopted the increased two-year college transfer standards for student-athletes. The new standards increase the transfer GPA requirement, limit the number of Physical Education credits that can transfer, and require additional transferrable credits in natural or physical science. The new rules are effective for any student enrolling full-time on or after August 1, 2012. Mr. Hilton stated that our academic profile is increasing. He also commented that our reputation and location will allow us to compete effectively with our peers.

Mr. Hilton stated that Chancellor Martin will spend additional time at the Full Board meeting talking about academic reforms that are mandated in the Department of Athletics. The Center for Academic Excellence and the Department of Athletics are hiring three additional personnel dedicated to focusing exclusively on academic support for student athletes. The Department of Athletics is also working with the Center for Academic Excellence to develop a real-time reporting structure for most at-risk student-athletes. Dr. Lester emphasized that we are working in an academic environment and all students need to know their status in the classroom. She stated that athletes are students first and we have to support the academic needs of students.

Most Football Championship Subdivision programs are funded in such a way that generated revenue and allocated revenue are distributed about 15/85. Generated revenue is money that the

athletics department makes through ticket sales, concessions, program sales, and/or donations. Allocated revenue is money that is provided by the institution through tax dollars and student fees. He commented that our donors (alumni) do a fantastic job in providing support for our athletes. Mr. Hilton indicated that he will ask for a student fee increase in November 2012.

Mr. Hilton also stated that a NCAA APR audit is scheduled for October 29-30, 2012.

DISCUSSION

Graduate School

Dr. Sanjiv Sarin, Dean of Graduate School, provided a summary of 15 new/revised policies in the Graduate School. He stated that the policies were revised to provide clarity, competitiveness, meet SACS requirements and to reinforce and codify what was already practice. The written documentation of these policies will eliminate confusion among students, and advisors as well as expand our graduate curricular options, which will attract talented students to our graduate programs.

Enrollment and Financial Aid Update

Provost Winsor E. Alexander stated that the final enrollment for Fall 2012 is 10,659 versus 10,905 Fall 2011. In addition to inadequate scholarship support, the changes to the Department of Education FAFSA program proved challenging for the students and parents both at A&T and other UNC institutions. The new requirements use tax transcripts versus copies of tax returns, which had been the standard for several years. Going forward, several information sessions as well as partnerships with the Schools and Colleges will begin later this Fall and in the Spring to better prepare our students and parents to complete the necessary Financial Aid forms early. Financial Aid will also work directly with Admissions and participate in select recruitment visits to insure complete clarity of prospective students and their parents.

Provost Winsor E. Alexander shared several issues that occurred with the opening of the fall 2012 semester and what we are doing to ensure repeat occurrences does not happen. Dr. Sharon Cook, Chair of Sociology and Social Work in the College of Arts and Sciences, stated that four courses were cancelled due to faculty members: 1) illness, 2) abrupt family relocation, and 3) unexpected resignation. The sections of these courses were dropped and immediate actions were taken to replace the faculty and/or reassign the students to another class. In the event of a reoccurrence of faculty no-show, the Department Chairperson will take the responsibility to become the surrogate instructor, using Black Board, for each cancelled class; Chairpersons (or designee), will send electronic announcements to all enrollees; and manual messages will be placed on doors of the classrooms where cancelled courses would have been taught.

The meeting closed to go into close session. Atty. Waldrup read the closed session statement. A motion was made, seconded and the meeting proceeded to closed session.

CLOSED SESSION

PERSONNEL REPORT

Provost Alexander indicated that one faculty member, **Chancellor Emeritus Edward B. Fort**, submitted an application for Faculty Reassigned Time. Dr. Fort is a professor in the Department of Leadership Studies in School of Education. Dr. Fort's application was reviewed and approved by the department chair, dean, university committee, Provost, and Chancellor. His application requires approval of the Academic Affairs Committee.

The Faculty Reassigned Time policy (established January 2010) is intended for tenured faculty to use approved leave for academic study, research, creative activity, etc. The policy is similar to a sabbatical. To date, one other faculty, Dr. Cathy Kea, has been approved under this policy since its inception.

Dr. Fort will complete chapters of a manuscript that he is currently working on during his reassigned time. The findings and recommendation of this publication will positively influence graduate students in the area of leadership as well as add to the body of knowledge in the discipline. The Academic Affairs Committee unanimously approved Dr. Fort's request for reassigned time.

Another faculty member issue was briefly discussed, but tabled until additional information was available.

ADJOURNMENT

With no further business to discuss, the meeting adjourned at 10:05 a.m.

Recorder:
Helen R. Haynes
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