



BOARD OF TRUSTEES
North Carolina Agricultural and Technical State University
Greensboro, North Carolina
University Affairs Committee Meeting Minutes
Friday, September 11, 2015
Alumni-Foundation Event Center
Executive Board Room
8:00 – 10:00 a.m.

CALL TO ORDER

Committee Chair, Mrs. Faye Tate Williams, called the University Affairs Committee meeting to order at 8:03 a.m. Mrs. Williams welcomed committee members and guests and thanked them for their attendance. She then asked for the roll call.

ROLL CALL

Committee members present included: Mrs. Faye Tate Williams, Mr. Toby Brodie, Mr. William Dudley, Ms. Donna James, Dr. Bertram Walls, and Dr. Joe B. Whitehead, Jr., ex-officio member. Mr. John Bluford, Mr. Austin Ogletree, Dr. Tony Graham, Faculty Senate President, and Mr. James Griffin, Staff Senate Chair, were not in attendance.

Mrs. Williams asked other attendees in the meeting to introduce themselves. Other attendees included: Dr. Barry Burks, Vice Chancellor for Research and Economic Development; Dr. Vincent Childress, School of Technology; Mrs. Constance Gathings, Recorder; Mr. Earl Hilton, Director of Athletics; Dr. Scott Jenkins, Vice Provost for Academic Affairs/Undergraduate Programs; Dr. Muktha Jost, Interim Vice Provost for Strategic Planning and Institutional Effectiveness; Ms. Kathy Murphy, Office of Legal Counsel; Dr. Melody Pierce, Vice Chancellor for Student Affairs; Dr. Ericka Smith, Interim Vice Chancellor for Human Resources, Dr. Charles Waldrup, General Counsel, and Mr. Marc Williams, Student Affairs-Dean of Students.

Mrs. Williams extended a special welcome to the trustees that were newly sworn in as members.

APPROVAL OF MINUTES – APRIL 17, 2015

Committee Chair Williams entertained a motion for the approval of the April 17, 2015 minutes of the Divisions of Academic Affairs, Human Resources and Student Affairs. A motion was offered by Dr. Walls and seconded by Mr. Brodie. The motion carried unanimously.

PRESENTATIONS/REPORTS

SACS 5th Year Report

Provost Whitehead shared that Southern Association of Colleges and Schools Commission on Colleges (SACS) 5th year report is due March 2016. A reaffirmation report is due every 10 years.

Dr. Muktha Jost, Interim Vice Provost for Strategic Planning and Institutional Effectiveness and SACS Liaison, provided an update on the SACS 5th Year Report.

Dr. Jost stated that this report will determine whether the institution meets the standards set by the accreditor and the mission of the university. She also shared that the accreditation process is an ongoing, collective process, which helps A&T compete for federal dollars, quality faculty and administrators, as well as excellent students. She concluded by reiterating that N.C. A&T will submit the report in March 2016.

DIVISIONAL/DEPARTMENTAL UPDATES

Enrollment Summary Fall 2015

Provost Whitehead acknowledged the hard work from the staff in Enrollment Management (Admissions, Registrar's, and Financial Aid).

Provost Whitehead provided an update on the fall 2015 enrollment. The total number of new undergraduates is 2,429 (1785 freshmen and 644 transfer), an increase in new freshmen of 3.66% and a decrease in transfers of 4.73%; new graduate enrollment decreased by 3.59%. The total enrollment for fall 2015 is 10,875, which represents an increase of 1.20% over fall 2014. The School of Agriculture and Environmental Sciences had the largest enrollment increase of 8.11% followed by the School of Business and Economics with an increase of 8.04%.

Provost Whitehead shared strategies to increase enrollment, i.e., on-line programs, participation in CFNC, targeting military students, and the student transfer population. N.C. A&T will transition hours to degree from 124 to 120 for undergraduate degrees and from 36-39 to 30 for master's programs. SACSCOC require a minimum of 120 hours for an undergraduate degree.

Mrs. Williams thanked Provost Whitehead for sharing his report and asked that he provide another update at the February 2016 meeting on the status of the 2015-2016 enrollment strategies.

KEY PERSONNEL CHANGES

Provost Whitehead also provided an update on key administrative personnel changes in the Division of Academic Affairs.

1. Dr. Anthony Graham, *Interim* Dean, School of Education;
2. Dr. Shirley Hymon-Parker, *Interim* Dean, School of Agriculture and Environmental Sciences;
3. Dr. Muktha Jost, *Interim* Vice Provost for Strategic Planning and Institutional Effectiveness (*and SACSCOC Liaison*);

4. Ms. Cheryl Pollard-Burns, *Interim* Associate Vice Chancellor for Enrollment Management;
5. Dr. Kim T. Chavis, Director, Title III; and
6. Dr. William B. Zhang, Assistant Vice Chancellor for Institutional Research.

DIVISION OF RESEARCH AND ECONOMIC DEVELOPMENT

Dr. Barry L. Burks, Vice Chancellor for Research and Development, shared UNC-GA's amendments to our existing Centers and Institutes policy for information only as it does not require the Board of Trustees approval.

Dr. Burks also presented a Resolution to discontinue the Center for Human Machine Studies for committee approval. He shared that the Center for Human Machine Studies was recommended for discontinuation because of the lack of activity associated with this center for the past 3 years and the lack of funding to initiate future activity.

It was moved by Mr. Dudley and seconded by Ms. James that the discontinuation of the Center for Human Machine Studies be approved for submission to the full board. The motion carried unanimously.

Mrs. Williams requested that any center/institute deemed to be in trouble for discontinuation should be brought to the committee prior to submission to the BOG. Dr. Burks stated that if a center is doing well, it does not come before the board. The Board of Trustees has the final authority to discontinue or establish a new center. However, BOG does have superseding authority, to discontinue a center.

DEPARTMENT OF ATHLETICS

Mr. Earl Hilton, Athletics Director, provided a copy of two reports on the 2014-201 Intercollegiate Athletics Report as required by UNC Policy annually. He shared a summary of the report.

Mr. Hilton introduced Dr. Vincent Childress, chair of the Chancellor's Council on Intercollegiate Athletics. He summarized the recommendations for improvement that the CCIA has presented.

Mr. Hilton thanked Dr. Childress and emphasized that Athletics is part of the institution and operates under the control of the institution, not separate from, but included in the academic mission.

Mr. Hilton shared additional highlights on the academic profile of the athletes, i.e., students admits, special admits, majors, overall compliance review, waivers, APR, gender equity on scholarships, etc.

ACADEMIC RESTRUCTURING ANALYSIS

Provost Whitehead provided an update on the Academic Restructuring and Program Analysis. He stated that the internal Academic Restructuring Steering Committee was formed. The Committee is charged with responding to the overall structures provided by the report from the External Review Committee; identifying new programmatic areas consistent with market and enrollment trends;

identifying existing programmatic areas that are not consistent with market and enrollment trends; and developing a framework for the ongoing review of academic programs. The committee will provide its recommendations to the Provost by September 30, 2015.

In consultation with the Deans Council, Provost Whitehead will formulate recommendations to the Chancellor. The Chancellor will then formulate recommendations to the Board of Trustees at the November meeting.

INFORMATIONAL –

Provost Whitehead stated that other materials are posted under the BOTUA site as informational material from the Division of Student Affairs, i.e. the Housing Matrix Report, the Housing Occupancy Report, and a Summary of Calendar of Events.

A listing of University Policies approved since the BOT's April 2015 meeting was also posted.

ADJOURNMENT

Mrs. Williams thanked everyone for their attendance and thanked the presenters for providing precise reports.

With no further business to discuss, the meeting adjourned at 10:10 a.m.

Recorder:
Constance A. Gathings