



BOARD OF TRUSTEES
North Carolina Agricultural and Technical State University
Greensboro, North Carolina
University Affairs Committee Meeting Minutes
Friday, November 20, 2015
Alumni-Foundation Event Center
Room 102
8:00 – 10:00 a.m.

CALL TO ORDER

Committee Chair, Mrs. Faye Tate Williams, called the University Affairs Committee meeting to order at 8:00 a.m. Mrs. Williams welcomed committee members and guests and thanked them for their attendance. She then asked for the roll call.

ROLL CALL

Committee members present included: Mrs. Faye Tate Williams, Mr. John Bluford, Mr. Toby Brodie, Mr. William Dudley, Mr. Austin Ogletree, Dr. Bertram Walls, Sr., Dr. Tony Graham, Faculty Senate President, and Dr. Joe B. Whitehead, Jr., ex-officio member. Ms. Donna James and Mr. James Griffin, Staff Senate Chair, were not in attendance.

Mrs. Williams asked other attendees in the meeting to introduce themselves. Other attendees included: Dr. Barry Burks, Vice Chancellor for Research and Economic Development; Ms. Helen R. Haynes, Recorder; Mr. Earl Hilton, Director of Athletics; Dr. Scott Jenkins, Vice Provost for Academic Affairs/Undergraduate Programs; Dr. Muktha Jost, Interim Vice Provost for Strategic Planning and Institutional Effectiveness; Chancellor Harold L. Martin; Ms. Kathy Murphy, Office of Legal Counsel; Dr. Melody Pierce, Vice Chancellor for Student Affairs; Dr. Ericka Smith, Interim Vice Chancellor for Human Resources; Dr. Charles Waldrup, General Counsel; Mr. Marc Williams, Student Affairs-Dean of Students; and Mr. Charles Wilson, Jr., Police Chief.

APPROVAL OF MINUTES – SEPTEMBER 11, 2015

Committee Chair Williams entertained a motion for the approval of the September 11, 2015 minutes of the University Affairs Committee. A motion was offered by Mr. Dudley and seconded by Mr. Brodie. The motion carried unanimously.

DIVISIONAL/DEPARTMENTAL UPDATES

University Student Safety

Mr. Charles Wilson, Jr., University Police Chief, provided an update on campus student safety. He stated that campus safety is our number one priority. He then presented a presentation which covered event security; maintaining a transparent environment, i.e. increased foot patrol around campus; forging and maintaining relationships with our community partners; developing and training of first

responders; and community policing. Chief Wilson is also researching the LiveSafe Mobile Safety Solutions app. LiveSafe is a communication platform that facilitates discreet and risk-free bystander intervention by community members through information sharing with campus safety officials. University Police is currently researching the use of body cameras.

Chief Wilson has charged his officers with being highly visible and engaging with faculty, staff and students in conversation to build a better relationship. He concluded his presentation by reiterating that campus safety is their number one priority.

DIVISION OF ACADEMIC AFFAIRS

Students, Strategic Priorities, and SACS Update

Dr. Muktha Jost, Interim Vice Provost for Strategic Planning and Institutional Effectiveness and SACS Liaison, shared a presentation on Students, Strategic Priorities, and SACSCOC. She provided an update on the SACSCOC Fifth Year report, which is due on March 15, 2016. She concluded the presentation by conducting a demonstration of the University's assessment platforms using Digital Measures and Taskstream.

Academic Affairs Policies Update

Provost Whitehead provided an update on GA mandated changes for two policies, Faculty Workload Policy and Post Tenure Review Policy.

The **Faculty Workload** policy addressed the workload and assignment of lecturers, tenured and tenure-track faculty. The policy includes teaching, research and service. Because we are a doctoral research institution, our faculty are required to teach on average five structured courses (lecture or laboratory) per year.

The **Post Tenure Review (PTR)** policy is intended to assure continuous improvement in the performance of the faculty as they carry out the institutional mission of teaching, research, creative work and service. A person with tenure must undergo a comprehensive review every five years. This policy was reviewed and amended in June 2014.

Each constituent institution was asked to review and, if necessary, revise its current post-tenure review (PTR) policy to assure consistency with the General Administration (GA) requirements. The policy was reviewed and it was determined that the only requirement by GA that is not currently in our PTR guidelines is the requirement for PTR departmental review committee training. The policy now reflects this mandated change and was resubmitted to GA for approval. Provost stated that General Administration approved our Post-Tenure Review policy in October 2015 and also felt that our policy was particularly strong.

Mrs. Williams asked Dr. Graham about the faculty's response to the Post Tenure Review policy. He shared that there is a Faculty Handbook Committee appointed by the Senate. Dr. Graham stated that committee works closely with the Provost for revisions and/or suggested revisions for the policy. He also indicated that updates are shared at the Faculty Senate town hall meetings.

Provost Whitehead then presented updates to the **Faculty Handbook, Chapter IV – Constitution of the Faculty Senate**, which required BOT approval. Revisions to Chapter IV of the Faculty Handbook were presented to the Board in April 2011. The Board provided guidance to address the term length of the Faculty Senate President. The current revision includes revisions included in the April 2011 version with the addition of term limits for the Faculty Senate President and Vice President.

Chapter IV was vetted and approved by the Faculty Senate, Deans, and Cabinet. It was properly motioned, seconded and unanimously approved for submission to the full board for approval.

DIVISION OF RESEARCH AND ECONOMIC DEVELOPMENT

Dr. Barry L. Burks, Vice Chancellor for Research and Development, shared the policy on establishing centers and institutes. The policy requires the Chancellor to inform the Board of Trustees of an approved request to plan a new center. The policy on Centers and Institutes requires BOT notification of a Chancellor approved request to plan a new center. The Chancellor approved the request to plan a new center entitled “Center for Innovation in Construction Materials, Methods and Management”, which involves faculty from six departments and four schools/colleges.

Dr. Burks concluded by stating that the University has been issued 5 new US patents this fiscal year and has been notified that one additional US patent and one Canadian patent will be issued soon.

DISCUSSION

Provost Whitehead provided an update on the Teacher Education Taskforce. The committee is charged with: *“reviewing the teacher education program governance, teacher education program structure, and developing recommendation(s) to enhance the quality of teacher education with the goal of increasing the quantity and quality of N.C. A&T graduates.”*

The committee reviewed other peer institutions’ structures, the GA Teacher Education Quality dashboard, and teacher education success factors. Furthermore, the committee reviewed several governing structures and identified the advantages and disadvantages to each.

CLOSED SESSION

Mrs. Williams asked Mrs. Kathy Murphy, Legal Counsel, to provide the language to move into Closed Session. Mrs. Murphy said a motion is needed in accordance with N.C.G.S. 143-318.11(a) (6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. A motion was made and seconded. The motion unanimously carried.

Provost Whitehead presented one faculty member for recommendation to the full board to bestow the title of Faculty Emeritus. Mrs. Williams motioned to recommend approval Faculty Emeritus for full board consideration. A motion was made and seconded. The motion unanimously carried.

Provost Whitehead and Attorney Waldrup recused themselves so the committee could discuss a faculty matter.

Following the discussion, Mrs. Williams entertained a motion to return to Open Session. A motion was made and seconded to return to Open Session. The motion unanimously carried.

ADJOURNMENT

Mrs. Williams thanked everyone for their attendance and thanked the presenters for providing precise reports. With no further business to discuss, the meeting adjourned at 10:00 a.m.

Recorder:
Helen R. Haynes