



**BOARD OF TRUSTEES**  
**North Carolina Agricultural and Technical State University**  
**Greensboro, North Carolina**  
**University Affairs Committee Meeting Minutes**  
**FRIDAY, APRIL 22, 2016**  
**Alumni-Foundation Event Center**  
**Room 102**  
**8:00 – 10:00 a.m.**

**CALL TO ORDER**

BOT Committee Chair, Dr. Bertram Walls, called the University Affairs Committee meeting to order at 8:00 a.m. He welcomed committee members and guests and thanked them for their attendance. He then asked for the roll call.

**ROLL CALL**

Committee members present included: Mr. John Bluford, Mr. William Dudley, Ms. Donna James, Mr. Austin Ogletree, Dr. Tony Graham, Faculty Senate President, and Dr. Joe B. Whitehead, Jr., ex-officio member. Mrs. Faye Tate Williams, Mr. Toby Brodie and Mr. James Griffin, Staff Senate Chair, were not in attendance.

Dr. Walls asked other attendees in the meeting to introduce themselves. Other attendees included: Dr. Vivian Barnett, Executive Director of Counseling Services; Dr. Barry Burks, Vice Chancellor for Research and Economic Development; Ms. Joyce Edwards, Director of Career Services; Ms. Helen R. Haynes, Recorder; Mrs. Erin Hart, Associate Vice Provost for Enrollment Management; Mr. Earl Hilton, Director of Athletics; Dr. Tom Jackson, Interim Vice Chancellor for Information Technology; Dr. Scott Jenkins, Vice Provost for Academic Affairs/Undergraduate Programs; Ms. Kathy Murphy, Office of Legal Counsel; Dr. Melody Pierce, Vice Chancellor for Student Affairs; Dr. Ericka Smith, Interim Vice Chancellor for Human Resources; Dr. Charles Waldrup, General Counsel; and Mr. Marc Williams, Dean of Students for Student Affairs. Mr. Michael Phippen from Black Triad and Mr. John Newsome from Greensboro News and Record were also in attendance.

**APPROVAL OF MINUTES – FEBRUARY 19, 2016**

Committee Chair Walls entertained a motion for the approval of the February 19, 2016 minutes of the University Affairs Committee. A motion was offered by Mr. Bluford and seconded by Mr. Dudley. The motion carried unanimously.

**DIVISIONAL/DEPARTMENTAL UPDATES**

**Enrollment Summary**

Mrs. Erin Hill Hart, Associate Vice Provost for Enrollment Management, provided an enrollment update. She shared that there is a 56% increase in the number of applications; specifically, there is a 45% increase in the number of admitted new freshmen and an 8% increase in the number of transfer admits compared to this time last year. Mrs. Hart concluded by stating that continuing students, as of Fall 2016 pre-registration, reveals an increase of more than 10% in the number of students who have registered to return for the fall semester compared to this same time last year.

### **DIVISION OF HUMAN RESOURCES**

Dr. Ericka Smith, Interim Vice Chancellor for Human Resources, presented an update on the Faculty of the Future initiative. She stated that Faculty of the Future supports Preeminence 2020 through student success, increased employee engagement, university branding, the expansion of research opportunities, enhancing quality of faculty and staff, while upholding the ethical values, respect and integrity of the university. In addition to ensuring structure and consistency in faculty hiring, Faculty of the Future also ensures that faculty credentials are consistent with our University Carnegie Classification.

The implementation of phases of Faculty of the Future began in 2015-2016, which included personnel planning, improved skill set and pedigree. New initiatives also included uniform baseline credentials and mandatory search committee training.

Dr. Smith concluded by presenting three adjunct models the university is currently reviewing in order to select a model that will work best for the institution.

### **DIVISION OF STUDENT AFFAIRS**

Ms. Joyce Edwards, Executive Director for Career Services, stated that the mission of Career Services is to provide centralized, comprehensive and progressive interdisciplinary programs, services, and resources to prepare A&T undergraduate, and graduate students, for the achievement of personal, professional, and career development that meet the needs of a global society. Ms. Edwards concluded by stating that their data reflects the student survey response rate is continually increasing with the Spring 2015 yielding a 60% return rate compared to 55% in Fall 2014. The data also reflects that 80% found employment; 16% accepted in Graduate or professional school; and 4% enlisted in the military. Career Services is currently developing strategies to enhance data collection, i.e. setting up computers at the senior breakfast, benchmarking universities that use Equifax to secure first year destination data (requires MOU) and asking Alumni Affairs to contact alumni six months after graduation, etc.

Dr. Vivian Barnette, Executive Director of Counseling Services, stated that the purpose of Counseling Services is to offer a positive affirming environment within the Division of Student Affairs where students can successfully pursue academic, personal, and professional goals to enrich their quality of life and become vibrant leaders of their communities. Counseling Services include individual and group counseling, outreach, consultation, training, supervision, psychological assessments and testing, research, and referrals. Counseling Services is accredited by Association of Counseling Services. Dr. Barnette concluded by stating that the Counseling Services is the first to establish a NC-DHHS-Collegiate Recovery Community at a HBCU. During 2015-2016, they received approximately \$634,742 in grant funds from four agencies.

### **DIVISION OF RESEARCH AND ECONOMIC DEVELOPMENT**

Dr. Barry L. Burks, Vice Chancellor for Research and Development, presented an update on two policies. The policy on Residual Funds on Fixed Price Contracts defines roles and responsibilities for pricing and execution of fixed price contracts and describes how funds remaining after completion of fixed price contracts will be allocated. This policy applies to fixed price contracts that are not associated with Service Centers. The residual amount will be divided with 50% transferred to the Principal Investigator and 50% transferred to the Vice Chancellor for Research and Economic Development.

The policy on Service Centers details the steps in establishing, monitoring and discontinuing Service Centers. Service Centers create a structure for providing both internal and external access to specialized equipment and/or expertise. Users are charged an established fee that should cover direct costs of operation, appropriate indirect costs, and can include a prorated portion of anticipated maintenance and service costs. These two policies were shared as notification only, as no Board action was required.

### **ACADEMIC RESTRUCTURING ANALYSIS**

Provost Whitehead provided an update on the Academic Restructuring. The UNC Board of Governors approved the Academic Restructuring at their April 15, 2016 meeting to establish the three new colleges, the College of Arts, Humanities and Social Sciences, the College of Health and Human Sciences and the College of Science and Technology. Additionally, the other schools are now renamed as “College” with the exception of the Joint School of Nanoscience and Nanoengineering. An Executive Transition Team (ETTeam) will lead the implementation of the new academic structure. The ETTeam consists of personnel from most divisions and their associated business units. The ETTeam also includes the Faculty Senate President and the Staff Senate Chair. The ETTeam is charged with:

1. Identifying all processes, systems, functions, and etc. that require modification.
2. Assess the resources and associated timeline required to complete each modification.
3. Document process improvements that require immediate implementation and those that do not require immediate implementation.
4. Develop an overall implementation plan with timelines.

Provost Whitehead concluded his update by stating that the Academic Restructuring implementation target date is July 1, 2016.

He then introduced Tom Jackson, who is the Interim Vice Chancellor for Information Technology.

### **CLOSED SESSION – PERSONNEL REPORT**

Committee Chair Walls asked Ms. Kathy Murphy provide the language to move into Closed Session.

Mr. Earl Hilton presented two contracts for review and approval.

### **PROMOTION AND TENURE**

In accordance with University policy, “Appendix B-2 Regulations on Academic Freedom, Tenure and Due Process”, personnel actions require Board of Trustees approval. Twenty-seven (27) faculty members were recommended for promotion (4), tenure and promotion (21) or tenure (2), effective July 1, 2016.

It was moved by Mrs. James and seconded by Mr. Dudley that the faculty members presented for promotion and/or tenure, effective July 1, 2016, be approved for recommendation to the full board. The motion carried unanimously.

### **EMERITUS APPOINTMENT**

Three faculty members submitted applications for faculty emeritus status. The policy states:

*“Retiring tenured faculty with the rank of Associate Professor or higher who have rendered at least 10 years of service to North Carolina A&T State University are eligible for emeritus status at the rank held and in the department home at the time of retirement.”*

To be considered for emeritus status, the faculty must be nominated by the department chairperson, approved by the dean, provost and vice chancellor for academic affairs and the chancellor as well as the board of trustees.

These faculty will be eligible to use campus facilities, participate in sponsored research activities (including serving as principal/co-principal investigators), serve on graduate student committees (not as chair), etc. They will be invited to attend University convocations, general faculty events, listed in

University catalogs and the telephone directory, and provided access to the University's Library and computing resources. Faculty office space may be provided if available. They will not be eligible to hold an elected faculty office or participate in faculty elections.

It was moved by Mr. Dudley and seconded by Mr. Brodie that these faculty members be approved to accept and bestow faculty emeritus for the three faculty members.

**ADJOURNMENT**

Dr. Walls thanked everyone for their attendance and thanked the presenters for providing precise reports. With no further business to discuss, the meeting adjourned at 10:00 a.m.

Recorder:  
Helen R. Haynes