

**North Carolina Agricultural and Technical State University
Greensboro, NC**

NOVEMBER 18, 2016

BOARD OF TRUSTEES MEETING

OPEN SESSION MINUTES

The Board of Trustees convened for its Second Regular Meeting for 2016 – 2017 on **Friday, November 18, 2016** at 2:00 p.m., in the Alumni-Foundation Event Center.

- Chairman Bertram Walls called the meeting to order at 2:02 pm. He thanked everyone for their hard work and commitment to the university, praised Homecoming activities and the university's continued progress, then requested a moment of silence.
- In accordance with Chapter II, Section 204 of the Code of the UNC Board of Governors, Chairman Walls called for the presentation of the Ethics and Conflicts of Interest Statement via an audio recording.
- Next, roll call was taken by the recording secretary:

Members Present:

- Mr. John W. Bluford, III
- Mr. Toby Brodie (joined via teleconference)
- Mr. William A. Dudley
- Mr. Emerson U. Fullwood (joined via teleconference)
- Ms. Janice Bryant Howroyd
- Mr. Timothy King
- Ms. Laura C. Meagher
- Mr. Tim Rice
- Dr. Bertram E. Walls
- Mrs. Faye Tate Williams

Members Absent:

- Mr. Jordan Greene
- Ms. Venessa C. Harrison
- Ms. Donna A. James

THE MINUTES

- Chairman Bertram Walls entertained a motion for the approval of the minutes for the First Regular Meeting held on September 16, 2016. A motion was made by Trustee Faye Tate Williams to approve the minutes, and seconded by Trustee Janice Bryant Howroyd. The motion was carried unanimously.
- Chairman Walls extended appreciation to Joyce Millwee, who served as Recording Secretary prior to the hire of the Assistant to the Chief of Staff and new Recording Secretary, Zeb Talley, III. He thanked her for her hard work, dedication, and commitment to serving the needs of the Board, and stated his appreciation for everything she did to serve.

- Chairman Walls congratulated Chancellor Martin on his recent achievements and awards, and thanked him for his service to the institution and leadership. He then invited Chancellor Martin to the podium to provide his report.

REPORT OF THE CHANCELLOR

- Chancellor Martin thanked the Board for their hard work and dedication to North Carolina A&T in helping to guide the University through much change. He mentioned the success of the university through notable events such as ESPN's *The Undefeated*, hosting President Barack Obama for a town hall discussion regarding race.
- Chancellor Martin began his report by recognizing three individuals who are new in their roles and responsibilities with the university. These individuals were as follows:
 - Mr. Zeb Talley, III, Assistant to the Chief of Staff
 - Dr. Robert Cobb, Jr., Associate Professor of Graphic Design Technology and Faculty Senate Vice Chair
 - Ms. Teresa Davis, Interim Associate Vice Chancellor for Alumni Relations/Executive Director of Alumni Association
- Student Success is our top priority – it has been, and will continue to be for the success of our students. Chancellor Martin believes we have the right people in place from a leadership, faculty, and staff perspective. He stated that it is one thing to have the right people in place, but do we have the right strategies to keep our success going?
- Provost Whitehead and budget leadership have implemented academic reorganization as a team. The university is ensuring that the objectives for the new colleges are being realized, and Provost Whitehead is working to ensure the proper resources are in place to reach these goals. Chancellor Martin indicated that we cannot lose focus, and must continue seeking opportunities for new masters and PhD programs.
- Chancellor Martin stated that one of the reasons we restructured the university is so that we can normalize our programs against our mission. University Deans are working with faculty to ensure we are recruiting the right talent to frame new doctoral programs, with the idea of having the right talent in place to launch these programs in a meaningful way. The university will continue to review organizational deficiencies that impact our research productivity.
- Approximately 25 new faculty were hired as part of our Faculty of the Future initiative. Forums are held with the Faculty of the Future initiative to ensure that we are meeting their needs as an institution. These new faculty members possess lighter teacher loads, better resources, access to graduate students, and the opportunity to collaborate with other departments to enhance research.
- Institutional effectiveness is a part of our effort to acquire and develop new opportunities for efficiency. Chancellor Martin indicated that this effort started last year and continues this year with a leadership development initiative, focusing on Cabinet and 2nd Tier leadership – helping them to know one another, their deficiencies, and how to develop leadership skills as well as

engage. As a part of this effort, the university is assessing where our technology strategy is today. Tom Jackson provided an earlier update on the university's technology strategy, and Chancellor Martin is very pleased with where we are today.

- The University has spent a substantial amount of money enhancing its marketing efforts. The university will continue to invest in this area and has partnered with marketing firms to ensure we remain competitive. Leadership has been challenged to implement fundraising strategies that will help the university continue to build on the successes we've experienced.
- Chancellor Martin and university leadership continue to have conversations with students regarding the value and understanding of Preeminence 2020. He worked with Chief of Staff Nicole Pride, the Student Government Association leadership, and SGA to create an SGA field trip activity for student leaders. This trip provided a first-hand look at what it takes to do business with local businesses. John Merrill and the Dean of the Joint School of Nanoengineering, Dr. James Ryan, met with students and provided a tour. The students visited Union Square, and Chancellor Martin encouraged the SGA to visit the new facility to see its impact on our campus. The students visited Core Technology Molding Corporation, whose founder is a graduate of the Information Technology program at North Carolina A&T. At the conclusion of the trip, student leaders walked away with a very, very different understanding of the role of our university and the importance of Preeminence 2020.
- Chancellor Martin highlighted the 10-year role and partnership with Gateway University Research Park, recognizing new membership that was added to the Gateway Board, and recognizing new Chair Dr. Charles McQueary and Vice Chair Kim Gatling. He reminded the Board of Trustees of the importance of this collaborative effort between Gateway and the university.
- Chairman Walls asked for questions for the Chancellor, then thanked him for his leadership and the leadership of his staff.
- Trustee Janice Bryant Howroyd commented that Chancellor Martin's report was not only refreshing, but it is relevant to the news and interests of students. She indicated that she has completed some studies on the impact of technology on the workforce and that 1970 technology will not return to the United States. There is a need for an educated workforce, and she applauded his focus for graduates leaving the school fully able and capable to bring value to the country, the world, and to themselves.
- At the conclusion of Chancellor Martin's presentation, Chairman Walls then asked for each committee to report from their committee meeting.

COMMITTEE REPORTS

ENDOWEMENT COMMITTEE

- Chairman Walls provided the report, which included endowment statistics, and the reading of a summary of an amended endowment policy.

- Chairman Bertram Walls sought a motion to approve the policy. Trustee Tim Rice made a motion to approve the amended policy, which was seconded by Trustee William Dudley. The amended policy was unanimously approved by the Board of Trustees.

UNIVERSITY AFFAIRS COMMITTEE

- Trustee Faye Tate Williams provided the report on the behalf of Donna James, and thanked everyone who presented to the committee earlier in the morning.
 - Erin Hart provided enrollment updates in the committee.
 - A Student Success initiative report was provided by Dr. Regina Williams.
 - Dr. Muktha Jost provided an update on the accreditation cycle for SACS, along with a reaffirmation process for A&T.
 - Dr. Ericka Smith updated on Faculty of the Future, faculty/staff merit bonuses, and presented a resolution to the Board that allows for 3 types of salary increases.
 - Earl Hilton provided an Athletics Report.
 - Dr. Childress provided a very detailed report on student athlete demographics.
 - Chief Charles Wilson provided a presentation on campus safety, with a demonstration on the LiveSafe app.
 - Provost Whitehead provided a plan for a new graduation format for the Spring, the *Mens et Manus* award, student achievement of Hackathon, and a posthumous award of certificate of completion for 3 deceased students.
 - Indicated there will have items for closed session.
 - A motion was made by Trustee John Bluford to approve the salary increase resolution, which was seconded by Trustee William Dudley. It was approved unanimously for the increase of salary percentages.

ADVANCEMENT AND EXTERNAL AFFAIRS

- Trustee Tim King provided the report. He indicated that a quorum was not present for the meeting, thus no actions could be taken by the committee.
 - Teresa Davis believed that much progress had been made, moving from a volunteer model to staff engagement.
 - The University has received \$3.6MM in gifts and new commitments, a 33% increase over the same period last year.
 - The committee discussed the structure of the advancement team, as they move from solicitation to planned giving.
 - The staff provided statistics for growing endowments and endowed chairs.
 - Solicited the Board of Trustees to make contributions and give generously.
 - Remarked that this was the second consecutive meeting they didn't have a quorum, and asked that all committee members make themselves present for every meeting.

GOVERNANCE

- Trustee William Dudley provided the report. He:
 - Recommended the approval of the amended bylaws of the Board of Trustees, stating that they have been posted, and are placed before the Board for approval.
 - Trustee Tim Rice moved the adoption of the amended bylaws of the Board, with the motion seconded by Trustee Faye Tate Williams. There was no discussion, and the motion was approved unanimously.

- Recommended the duties and responsibilities document for the Board of Trustees be placed before the Board for approval, stating that they have been posted. Indicated that the committee really engaged the document to ensure it was thorough and appropriate.
- Trustee Faye Tate Williams moved the adoption of document regarding the duties by the Board members, with the motion seconded by Trustee John Bluford. There was no discussion, and the motion was approved unanimously.
- Expressed tremendous appreciation for Dr. Charles Waldrup and the Legal Affairs staff, thanking them for a very fine document that puts into motion things that are necessary for times ahead.
- Mentioned the committee's discussion on the Board orientation process and how that might be tweaked in the future.

BUSINESS AFFAIRS

- Trustee Tim Rice provided the report, indicated that it was a solid meeting led by the chair.
 - Earl Hilton provided a report that included tuition increases/changes/statistics that have been recommended for the next academic year for students and facilities. The Business Affairs committee approved these items.
 - Trustee Faye Tate Williams moved to adopt the items, seconded by Trustee William Dudley. There was no discussion, and the motion was approved unanimously.
 - Chief Wilson provided a report on campus and public safety.
 - Ralph Fennell provided an update on the transition of the old foundation.
 - Tom Jackson provided an update on various campus technology needs.
 - Discussed resolution for the Appointment of a Construction Manager at Risk and provided a copy to the Board for review, noting that the project is a large, very complex construction process.
 - Trustee Faye Tate Williams indicated that the construction manager (Balford Beatty) has completed business with the university before.
 - a. Trustee Janice Bryant Howroyd moved to adopt the resolution, seconded by Trustee William Dudley. There was no discussion, and the motion was approved unanimously.
 - Discussed resolution for the Appointment of a Commissioning Authority and provided a copy to the Board for review.
 - a. Trustee Janice Bryant Howroyd moved to adopt the resolution, seconded by Trustee William Dudley. There was no discussion, and the motion was approved unanimously.

RISK MANAGEMENT

- Trustee Laura Meagher provided the report.
 - Received the report from Charles Waldrup and Angela Ealy.
 - Committee did not have a quorum, was unable to conduct other business.
 - Will conduct one item of business in closed session of the full Board.

EXECUTIVE COMMITTEE

- Committee did not meet; there was no report.
- Trustee Jordan Greene left his report in his absence.
 - Reported the SGA field trip was very good and that they enjoyed themselves.

REMARKS FROM THE CHAIR

- Chairman Walls encouraged Board members to call in if they could not attend committee meetings.
- Thanked the university for the gifts from the last meeting.
- Honored Chancellor Martin for being named as one of the Triad's Most Influential People.
- Referred to the list of upcoming events as provided in Chairman's packet cover sheet, as well as the Sit-in Event.
- Mentioned articles included in the packet – Dean Craig retirement, Hackathon, A&T's ranking as second in social economic impact in the country.
- Encouraged Board to submit travel reimbursements to Zeb Talley, III for processing.
- Asked the Board if anyone had any comments to make, to which no one responded.

CLOSED SESSION

- The language for a motion to go into closed session was offered by attorney Charles Waldrup, pursuant to NCGS 143-318.11(a)(1) [NCGS 116-40.7(c)], and NCGS 143-318.11(a)(2), and (6).
 - A motion to go into closed session based on that language and the statutory provisions was made by Trustee Janice Bryant Howroyd, and seconded by Trustee Tim Rice. The motion was approved unanimously.

OPEN SESSION

- The Board returned to open session.
- Chancellor Martin thanked everyone for their hard work and wished everyone a Happy Thanksgiving.
- Chairman Walls entertained a motion to adjourn the meeting, which was moved by Trustee Tim Rice, seconded by Trustee Janice Bryant Howroyd, and unanimously approved. The meeting was adjourned at 3:53 p.m.

Respectfully submitted,

Zeb Talley, III
Recording Secretary