

RISK MANAGEMENT, AUDIT & COMPLIANCE COMMITTEE OF THE BOARD OF TRUSTEES
North Carolina Agricultural and Technical State University
Greensboro, NC

November 17, 2017

MINUTES

The Risk Management, Audit & Compliance Committee of the Board of Trustees convened on Friday, November 17, 2017 at 12:00 pm in the Alumni-Foundation Event Center, Executive Board Room. Ms. Laura Meagher called the meeting to order.

Roll Call revealed the following:

Present:	Ms. Laura Meagher, Chairperson Ms. Donna James Mr. Paul Jones
Others Present:	Ms. Angela Ealey, Internal Audit Director Ms. LaShonna Frederick, Recorder Ms. Nicole Pride, Chief of Staff Dr. Charles Waldrup, General Counsel
Absent:	Ms. Venessa Harrison

A motion for the approval of the open session minutes of the meeting held September 15, 2017 was offered by Mr. Paul Jones and seconded by Ms. Donna James. The motion was unanimously carried and the minutes were approved.

Risk Management Update

Ms. Nicole Pride provided the Committee with a risk management update. The Executive Director of the Enterprise Risk Management Initiative at North Carolina State University conducted an Enterprise Risk Workshop with the cabinet members in September 2017. During the workshop, the cabinet members drafted what they considered to be the crown jewels of the university, various risk assessment topics, and proposed risks for calendar years 2016 and 2017. These items were discussed with the Committee in detail.

Ms. Meagher asked whether the risk management exercise was connected to the university's strategic plan. Ms. Pride responded that they are connected. All of the goals and strategies are wrapped around the strategic plan. If the risks are not integrated into the work that is being done here, you cannot realize the goals and your strategies cannot be successful. Risks have to be looked at succinctly. Ms. Meagher commented that this is a great way to approach risk management. Ms. James suggested that it may be best to place the risks in a likelihood and impact context, so that no one thinks that we have missed

something. Ms. Meagher added that it would be helpful to the Committee if there was a pictorial of highest likelihood and highest impact.

There were no additional questions or comments.

Ms. Laura Meagher yielded the meeting to Ms. Angela Ealey.

The open session and closed session activity reports were provided to the Committee prior to the meeting. These reports were broken down by scheduled and unscheduled audits. Ms. Ealey discussed the open session activity report. The reporting period was September 1, 2017 to November 15, 2017. There was one scheduled audit completed since the last committee meeting.

Scheduled Audits

Follow-Up Audit: Improper Procurement Card Purchase & Conflict of Interest in a University Department

The Office of Internal Auditing (OIA) issued the original report on March 29, 2016. There were four audit issues noted in the report and three of them have been resolved. The one issue not resolved was that the department did not submit all of the conflict of interest forms to Human Resources. The OIA is concerned that the issue may not be limited to this department. As a result, the OIA will perform a university-wide conflict of interest audit to determine whether the forms are being completed and submitted to Human Resources.

There were no questions or comments regarding the audit completed since the last committee meeting. Dr. Charles Waldrup read the language for closed session in accordance with N.C.G.S. 143-318.11 a (1) to prevent the disclosure of information that is privileged and confidential pursuant to the laws of this state. Mr. Jones made the motion to go into Closed Session. It was seconded by Ms. James.

There were six scheduled and four unscheduled audits in process for the period. These audits, which were in various stages, were discussed in Closed Session.

Following the discussion, Ms. James made the motion to resume Open Session. It was seconded by Mr. Jones.

With no further business, Mr. Jones made the motion to adjourn the meeting and it was seconded by Ms. James. The meeting ended at 12:49 pm.

Recorded by:

LaShonna Frederick