



**BOARD OF TRUSTEES**  
**North Carolina Agricultural and Technical State University**  
**Greensboro, North Carolina**  
**University Affairs Committee Meeting Minutes**  
**Friday, November 17, 2017**  
**Alumni-Foundation Event Center Room 102**  
**8:00–10:00 a.m.**

### **CALL TO ORDER**

Board of Trustees (BOT) University Affairs Committee meeting was called to order at 8:00 a.m. by Mr. Tim King, in the absence of the Committee Chair. He welcomed committee members and guests and thanked them for their attendance. He then asked for the roll call.

### **ROLL CALL**

Committee members present: Mr. Tim King; Mr. John Bluford; Mr. Paul Jones; Mr. George Mainor; Ms. Kayla Tate; Dr. Beryl McEwen, ex-officio member; and Dr. Julius Harp, Faculty Senate. Mr. Toby Brodie participated via teleconference. Other BOT members in attendance were Mr. Tim Rice and Ms. Hilda Pinnix-Ragland. Committee members absent: Mrs. Donna James; Dr. Robert Cobb, Jr., Faculty Senate Chair; and Ms. Sharon Mitchell, Staff Senate Chair.

Other attendees included: Dr. Barry Burks, Vice Chancellor for Research and Economic Development; Ms. Helen R. Haynes, Recorder; Mrs. Erin Hart, Associate Vice Provost for Enrollment Management; Mr. Earl Hilton, Athletics Director; Dr. G. Scott Jenkins, Vice Provost for Academic Affairs and Undergraduate Programs; Dr. Melody Pierce, Vice Chancellor for Student Affairs; Dr. Ericka Smith, Vice Chancellor for Human Resources; Dr. Charles Waldrup, General Counsel; and Mr. Marc Williams, Dean of Students. There were also several students who came in near the end of the meeting.

### **APPROVAL OF MINUTES – September 15, 2017**

Mr. King entertained a motion for approval of the September 15, 2017 minutes of the University Affairs Committee. A motion was offered by Mr. Jones and seconded by Ms. Kayla Tate. The motion carried unanimously.

### **DIVISIONAL/DEPARTMENTAL UPDATES**

#### **DIVISION OF ACADEMIC AFFAIRS**

Dr. Beryl C. McEwen, Interim Provost and Vice Chancellor for Academic Affairs, presented a proposal for approval to realign the current Academic Reorganization. She stated that a special ad hoc committee, inclusive of two faculty members who chaired the original restructuring committee, the deans of the programs being reviewed, and two representatives from the Office of the Provost, came together to consider realignment in three departments. The special ad hoc committee was convened to consider the following:

1. Whether Birth to Kindergarten should be separated from Child Development and moved to the College of Education.

Recommendation: The committee voted to leave the program with Child Development until it is large enough to be a major instead of a concentration. Then it will be moved to the College of Education.

2. Whether Political Science should be moved from the Department of Political Science and Criminal Justice to the Department of History.  
Recommendation: After much discussion, the vote was to move the BA in Political Science degree from the Department of Political Science and Criminal Justice to the Department of History, effective January 1, 2018. Also, the Department of Political Science and Criminal Justice will become the Department of Criminal Justice and the Department of History will become the Department of History and Political Science.
3. Whether Graphic Communication Systems should move to the College of Arts, Humanities and Social Sciences.  
Recommendation: The vote was to leave the program where it is until we can better understand the best focus for the program.

After some discussion with the committee, Provost McEwen asked the University Affairs Committee to support the recommendation to move the Department of Political Science to the Department of History, leaving Criminal Justice as a separate department. Mr. King entertained a motion for approval of the academic reorganization as presented by Provost McEwen. A motion was offered by Mr. Jones and seconded by Mr. Brodie to present to the full board. The motion carried unanimously.

#### **ENROLLMENT SUMMARY**

Mrs. Erin Hill Hart, Associate Vice Provost for Enrollment Management, provided a spring 2018 enrollment update. She shared that Enrollment Management continues to focus on Goal 6 of the Preeminence 2020 strategic plan that calls for excellence in operational effectiveness and efficiency. She stated that much of the focus is on business process enhancements, including processing functions, forms management, and graduation clearance. Additionally, Enrollment Management has implemented an enrollment management survey, which allows students to voice any concerns anonymously regarding services they receive. One of the members asked if questions/feedback are tracked. Mrs. Hart will follow up and provide the data at a later meeting.

Mrs. Hart also shared that registration for the spring 2018 semester shows an 11% increase from this same time last year. She concluded by stating that for new undergraduate students, there is a 33% increase in new freshman admits for spring and a 19% increase in new transfer admits.

Mr. King thanked Mrs. Hart for her efforts in focusing on opportunities and issues related to student enrollment. Ms. Tate shared that the students also appreciate the new registration process, which now allows students to register based on classification, i.e., graduate students, seniors, etc., versus open registration to all students on the same day.

#### **GRADUATE PROGRAMS AND ONLINE PROGRAMS UPDATE**

Dr. Sanjiv Sarin, Dean of The Graduate College and Vice Provost for Research, Graduate Programs and Extended Learning, provided an update on graduate programs and online programs. He shared that the total graduate enrollment in fall 2017 increased about 2% compared to the previous fall. The master's enrollment remained the same as last year, however, the doctoral enrollment increased 7% over the previous year. He also shared that there is an increase in spring 2018 enrollment. Dr. Sarin concluded by sharing data on online education and aggregate enrollment in online courses, which was requested in the September Committee meeting.

### **DIVISION OF HUMAN RESOURCES**

Dr. Ericka Smith, Vice Chancellor for Human Resources (HR), shared presentations on two topics, (1) Professional Development Updates and (2) Measurements of Cultural Shifts. She provided an update on HR's professional development programs and services currently available on campus to support Faculty and Staff of the Future. There are 35 Leadership Fellows participating in the Executive Leadership Program, representing 17 different divisions and colleges. HR also developed an "Aggies Lead Program", which currently consists of 50 participants. Additional programs underway are "Management Development Program" and an "Administrative Assistant Training". Dr. Smith shared that they are currently gathering data to show "where the participants are now" after receiving training through their program.

Dr. Smith also discussed the cultural shifts within the campus community. She noted that there are four indicators (1) Efficiency and Process Improvement, (2) Diversity, Respect and Appreciation, (3) Job Satisfaction/Climate, and (4) Promotional Opportunities) that will help look at changes within the environment, which can show a correlation to a change in culture. Dr. Smith concluded her presentation with two charts representing retirees and turnover rates.

### **DEPARTMENT OF ATHLETICS**

Mr. Earl Hilton, Athletics Director, provided an update on the Annual Athletics Report. He provided a summary of the Department of Athletics 2016 – 2017 Annual Report. His report reviewed student-athlete graduation and academic performance rates; booster club activity; championship and athletics success; and a summary of the UNC General Administration report that addresses evidence of systemic academic fraud among our student-athletes. He also discussed the status of gender equity in the Department. Mr. Hilton received a report from the Athletics Director regarding the status of the Hall of Fame's transition into full compliance with the requirements for Associated Entities.

Mr. Hilton concluded his presentation by sharing that the CCIA concluded that the Department of Intercollegiate Athletics is operating in substantial conformity with all of the rules, policies and regulations of North Carolina A&T, UNC General Administration, and the NCAA.

### **DISCUSSION**

Provost McEwen stated that the University will only have one ceremony (undergraduate and graduate together) for the fall 2017 commencement. However, because of the large number of students graduating each spring, two commencements are being considered. The details are currently being worked out and will be brought back to the committee.

### **CLOSED SESSION**

Mr. King asked Attorney Waldrup to read the statement to go into Closed Session. He read the statement pursuant to NCGS 143-318.11(a)(1) [and NCGS 116-40.7(c)] and NCGS 143-318.11(a)(3).

Mr. King entertained a motion to go into closed session. The motion was made by Mr. Brodie and seconded by Mr. Mainor. The motion carried.

One honorary doctorate recommendation was brought forth for approval. Mr. King entertained a motion to approve the awarding of the honorary doctorate recommendation to move forward to the full board. The motion was made by Mr. Bluford and seconded by Mr. Mainor. The motion carried.

Following the discussion, Mr. King entertained a motion to return to Open Session. A motion was made and seconded to return to Open Session. The motion unanimously carried.

### **ADJOURNMENT**

Mr. King thanked everyone for their attendance and entertained a motion to adjourn the meeting. The motion was offered by Mr. Bluford and seconded by Mr. Mainor. The motion carried. The meeting adjourned at 10:00 a.m.

Recorder:  
Helen R. Haynes  
Special Assistant to the Provost