

BUSINESS AFFAIRS COMMITTEE OF THE BOARD OF TRUSTEES

North Carolina Agricultural and Technical State University
Greensboro, NC

February 22, 2019

MINUTES

The Business Affairs Committee of the Board of Trustees convened on Friday, February 22, 2019 at 11:00 a.m., in Room 102 of the Alumni Foundation Events Center with Mr. Joe Parker, presiding.

Roll Call revealed the following:

Present: Mr. John Bluford
 Mr. Toby Brodie
 Dr. Harold L. Martin, Sr.
 Mr. Joe Parker
 Mrs. Hilda Pinnix-Ragland

Others Present: Mr. William Barlow, University Engineer
 Mrs. Kimberly Bonner, Director of Budget & Planning
 Mrs. Helen Buck, Comptroller's Office
 Mr. Scott Hummel, Associate Vice Chancellor/Comptroller
 Mr. Tom Jackson, Vice Chancellor for Information Technology
 Mrs. Chartarra Joyner, Assistant Vice Chancellor for Budget and Planning
 Ms. Erica Knight, Staff Senate Chair
 Mrs. Kathy Murphy, General Counsel
 Mr. John Newsome, News & Record
 Mr. Andrew Perkins, Associate Vice Chancellor for Facilities
 Mrs. Angela Peterson, Associate Vice Chancellor/Campus Enterprises
 Mr. Robert Pompey, Jr., Vice Chancellor for Business & Finance

Absent: Mr. Tim King
 Mr. Tim Rice

The meeting was called to order by Mr. Joe Parker followed by the roll call. A motion to approve the minutes from the November, 2018 was moved and properly seconded by Mrs. Hilda Pinnix-Ragland and Mr. Tobie Brodie, respectively. Mr. Parker yielded the meeting to Mr. Robert Pompey, Jr. for the following updates:

Facilities Update

Mr. Andrew Perkins stated that the completion of the Engineer Research and Innovative Complex is scheduled for completion in August, 2021. The following projects are slated within College of Agricultural and Environmental Science:

- a.) College Extension and Farm Pavilion is 20% complete with 2 feet of unsuitable soils removed and sand rock put in place for foundation. Foundation and Utility layouts

are in progress. Construction started 24 September 2019 with completion expected February 2020.

- b.) Student and Community Farm Building is in progress with completion in March 2019. G.E. Construction, a small minority firm is the contractor.
- c.) Community and Urban Food Processing Complex designer has been selected Andre Johnson, AIA and design will start in March 2019.

The Bluford Street Student Housing Project Design Development has been completed and the Construction Manager at Risk is pricing the project for construction costs.

Currently, we have less than 15 punch list items remaining for completing closeout of the Student Center projected for the end of February 2019.

Information Technology Services Update

Mr. Tom Jackson stated that the University's new web site is progressing through the design stage and is on track to go live on the first of August. Work has begun on an Intranet site to go live at the same time.

Installation of the university's new network equipment has begun and should be completed by the end of the calendar year.

ITS has filled the Deputy CIO and AVC Data Governance positions. The Director of Enterprise Applications is the only remaining vacancy.

All information security assessments have been completed. ITS is reviewing the results and developing a multi-year roadmap.

Budget and Planning Update

Mrs. Chartarra Joyner stated that the State Fund Budget vs. Actual as of December 31, 2018 report is as follows:

Revenues

- 1) Overall Total receipts collections are on track; Increase in overall enrollment due non-resident Tuition in FY18-FY19
- 2) Overall Tuition revenue is up \$4.3M. Increased enrollment and higher tuition rates contributed to nonresident tuition increase
- 3) Other revenue was impacted due to timing of receipts as we are cash basis.

Expenditures

- 1) YTD expenditures month ending Dec 31, 2018 were impacted primarily due to ARP salary/ Merit as well as market rate adjustment bringing salaries to \$31,200.
- 2) Transfers and other are up due to institutional dues and memberships \$0.2M.

- 3) Aids and Grants are on track YTD. We continue to allocate additional funds to need based students as a result of increased enrollment and revenue generated from this increase.

FY19-20 Budget Update

- 1) NC A&T was asked to submit to the BOG our top 3 University Priorities:
 - Priority 1- Doctoral Research - \$7.5 million
 - Priority 2- Cheatham White Scholars - \$1.0 million
 - Priority 3- Agricultural Research and Cooperative Extension State Match \$1.6 million
- 2) Recommended Priorities from the BOG
 - Doctoral Research Funding- \$1.0 million recurring
 - Enrollment Growth Appropriations- \$1.3 million recurring
 - i. Reallocated to Summer based on actual 2018 enrollment
 - Capital Priorities- Repair and Renovations Funding- \$10 Million
 - R&R Dedicated to Deferred Maintenance

Comptroller's Update

Mr. Scott Hummel stated that the University received a clean audit with no findings. The report can be found on the website of the NC Office of the State Auditor.

The Statewide Single Audit selected Title III this year, and the result was a clean audit with no findings. The report will be published to the State Auditor website in April, included in the full State Single Audit Report.

The Athletics Procedures Review for NCAA Compliance had 44 fiscal and procedural areas reviewed by independent audit firm (RSM). The certification by Chancellor Martin to NCAA was submitted January 15. No findings or recommendations for improvement were made.

Chrome River Travel Management software is being rolled-out to campus. The system provides travelers with online filing, processing, and storage of travel reports, receipts, and reimbursements. Informative campus forums are being conducted and test groups are providing valuable feedback to be used in producing training materials. Training is scheduled for April/May with full implementation planned for June.

The digital mail room (DMR) project is underway. Invoices from purchase order vendors are being routed to a third party for scanning. The scanned invoice file is then fed back into Aggie-Mart, and on to Banner. The DMR process expedites the procure-to-pay cycle by eliminating our keying, scanning, and paper filing. Faster invoice processing should also result in more discounts being taken.

The University's net position increased \$22.48 million to \$160.6 million in 2018.

NOTE: Because of the implementation of a Governmental Accounting Standards Board requirement (GASB 75), governmental entities were required to restate their net position to reflect postemployment benefits liability. Without this accounting entry, net position is over \$400 million.

Resolutions

It was so moved and properly seconded by Mrs. Hilda Pinnix-Ragland, and Mr. Toby Brodie to accept the resolution for Temporary Housing and Hotel Space as presented and moved to the full Board of Trustees for approval.

It was so moved and properly seconded by Mr. Toby Brodie and Mrs. Hilda Pinnix-Ragland to accept the resolution for Engineering Research Innovation Complex (ERIC).

Mr. Joe Parker made the motion to go to closed session. It was moves and properly seconded by Mr. Toby Brodie and Mrs. Hilda Pinnix-Ragland.

With no further business, the meeting adjourned at 12:57 p.m.

Recorded by:

Daphne M Rogers