

MEETINGS & COMMUNICATIONS

AGG
IESDO

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Chief of Staff
BOT Retreat
7/18/2019



BOT MEMBERSHIP

- The N.C. A&T BOT is comprised of 13 trustees.
 - > Four trustees are appointed by the N.C. Legislature
 - > Eight trustees are appointed by the Board of Governors
 - > The SGA President serves as a member of the BOT during their term
- The executive officers include: chair, vice chair, and secretary.

MEETING SCHEDULE

- The N.C. A&T BOT holds four regular meetings during the academic year.
- Each year in July, the N.C. A&T BOT holds its annual retreat. When there are new members to the board, an orientation is included in the retreat.
- In the event that the board needs to meet to review a matter before the next regular meeting, a special meeting may be called.
- Special meetings may take place via teleconference.

BOT COMMITTEES

- Advancement and External Affairs Committee (AEA)
- Business Affairs Committee (BAC)
- Endowment Committee (END)
- Executive Committee (EXE)
- Governance Committee (GOV)
- Nominating Committee (NOM)
- Risk Management, Audit, and Compliance Committee (RAC)
- University Affairs Committee (UAC)

COMMITTEE CHARTERS

- Each committee has a chair and is governed by the bylaws and the committee charter.
- Each committee has a university liaison that works with the committee chair to coordinate committee meetings and materials.

MEETING MATERIALS

- Meeting materials are posted to the BOT site www.ncat.bot.edu one week prior to the regular meeting.
- All trustees are encouraged to review all of the meeting materials in advance of the meeting.

SPECIAL EVENTS

- Trustees are invited to participate in a series of special events during the academic year, these include commencement (fall and spring), fall convocation, student honors convocation, February One, Chancellor's Speaker Series, Chancellor's Town Hall, and a series of other events.
- Often, trustees are asked to provide remarks at events.

COMMUNICATION

- As a member of the BOT, you will receive a N.C. A&T email address. It is important that you use this email address to receive and send university related communications.
- You will receive the majority of your communications from the Assistant Secretary to the Board of Trustees. The Assistant Secretary functions as the administrative support to all trustees on university matters.
- You are encouraged to funnel any questions or requests to the Assistant Secretary.

PARKING ON CAMPUS

- As a member of the BOT, you will receive a N.C. A&T parking pass. This will allow you to park in any non-reserved space on campus.
- During special events, parking will be reserved for you in a specific area.

QUESTIONS?

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