

BUSINESS AFFAIRS COMMITTEE OF THE BOARD OF TRUSTEES

North Carolina Agricultural and Technical State University
Greensboro, NC

April 22, 2022

MINUTES

The Business Affairs Committee of the Board of Trustees convened on Friday, February 18, 2022 at 11:00 a.m., via zoom with Timothy King, presiding.

Roll Call revealed the following:

Present: Calvin Brodie
Kim Gatling
Timothy King
Harold L. Martin, Sr.
Joe Parker
Bhaskar Venepalli

Others Present: William Barlow, University Engineer
Helen Buck, Interim Associate Vice Chancellor/Comptroller
Jermaine Cherry, Chief of Police and Public Safety
Sheena Cobrand, Legal Affairs
Kim Cameron, Real Estate Foundation
William Dudley, Board of Trustee Member
Melissa Holloway, General Counsel
Tom Jackson, Vice Chancellor for Information Technology
Chartarra Joyner, Assistant Vice Chancellor for Budget and Planning
John Newsome, Greensboro News & Record
Andrew Perkins, Associate Vice Chancellor for Facilities
Angela Peterson, Associate Vice Chancellor/Campus Enterprises
Michael Pippen, Greensboro News & Record
Robert Pompey, Jr., Vice Chancellor for Business & Finance
Hilda Pinnix-Ragland, Chair, Board of Trustees
Mindy Sanders, Internal Auditor
Veronica Sills, Associate Vice Chancellor/Human Resources
Penelope Smith, Staff Senate Chair

The meeting was called to order by Timothy King followed by the roll call and reading of the Conflict of Interest Statement. A motion to approve the minutes from the November, 2021 meeting was moved and properly seconded by Kim Gatling and Joe Parker, respectively. A roll call of this approval was yielded unanimously by the Trustees after a quorum was achieved. Mr. King yielded the meeting to Robert Pompey, Jr. for the following updates:

Information Technology Update

Tom Jackson stated that the University has completed the implementation of Electronic Transcripts. Formerly, students could order transcripts online, but the Registrar's Office printed and mailed them. Orders are now filled electronically, without intervention from the Registrar's Office.

An expanded version of the student success predictive models has been tested and will be rolled out to faculty advisors in March.

The Harold L. Martin, Sr., Engineering Research and Innovation Complex is online on the university's network.

ITS has made some infrastructure changes and will be adding access points to address wireless networking issues. These changes should be complete by spring break.

ITS has configured security for and distributed over 3,600 iPads to students as part of the University's Apple Mobile Program – Unlimited Possibilities (AMP-UP) program. NOTE TO READER: the AMP-UP program will be presented to and presumably reported by University Affairs.

ITS has started planning for summer classroom technology upgrades and plans to include 81 classrooms in upgrades.

The university received confirmation of satisfactory progress towards resolution of the IT General Controls audit findings.

Campus Enterprises Update

Angela Peterson stated that fall 2021 concluded the fifteenth (15) annual comprehensive Student Customer Satisfaction Survey for seven (7) service areas within Campus Enterprises:

- a. Approximately 1,700 students participated
 - i. 12% of an enrollment
 - ii. 34% of the on-campus students
- b. Received an overall rating of 3.98 on a 5.0 scale
- c. Tania Williams was the \$5,000 scholarship winner

October, 2021 the autonomous robot delivery services was implemented through a partnership with Starship and Sodexo for five (5) years.

- d. Free delivery for the first (2) years
- e. Fleet of 36 robots
- f. Approximately 4,000 deliveries from October 25th through December 13th

The University partnered with Barnes and Noble College to launch the First Day Complete Program with the following:

- g. Initiatives that allowed students to receive their textbooks on or before the 1st day of classes.
- h. Textbooks and course materials to be FREE for the first (2) years for all graduate and undergraduate students.
- i. University investment of \$3.4M and savings of \$4.4M for the fall semester.

Budget and Planning Update

Chartarra Joyner shared the following information:

The purpose of the All-Funds Budget initiative is part of a UNC system-wide effort to improve transparency and strategic allocation of resources by budgeting all revenue streams that historically have not been part of an annual budget process. Partnered with Anaplan for Implementation of the All Funds budget.

The Components are:

Budget Templates- High level Summary of 21 unit-level budgets (9 colleges, 12 business and academic units) and one university-level budget template will be prepared:

- FY22 and FY23 budgets for expenditure, revenue, and transfer accounts will be shown at a summary level across four fund types for each template.
- The four fund types include General Fund, Auxiliary and Other Trust, Overhead Receipts (F&A), and Restricted Trust.

Narrative- explains how resources align with system and strategic goals and NC A&T's strategic plan.

Checklist- requires Chancellor and Board of Trustee signoff

a. Timeline

- i. June – August: FY20 actual revenues and expenditures to the All-Funds budget template using the Finance DataMart (FDM) data.
- ii. September: The System Office will provide campuses official guidance on developing its FY23 All-Funds budget (tuition, fees, enrollment growth funding, etc.)
- iii. October – February: Campuses develop initial budgets through their local processes.
- iv. March – April: Campus budgets are finalized and approved by respective Campus's board of trustees.
- v. May: Budget presented to BOG for Approval.

2) FY22 and FY 23 Budget Update

- a. *Doctoral Research Funding* \$5.5million in FY2022 and \$2.0 million in FY2023.

- b. *NC A&T Ag Research Cooperative Extension State Match \$3.0 million The state funded approved in FY 21 was nonrecurring. This provision is to make that funding permanent.*
 - c. **Enrollment Growth** -\$2.0 million from additional tuition revenue and **\$858k from additional appropriation** (Allocated as a part of the Strategic Budget Allocation Process)
 - d. **In-State Provision for Student Athletes-** Reinstates the in-state provision for student athletes. Campuses can classify nonresidential full scholarship student athletes as in-state for tuition purposes, if tuition, fees, room, and board are paid from gift funds.
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 - f. **Other Non-Recurring Funding**
 - i. NC A&T Center for Energy Research Technology **\$133K**
 - ii. NC A&T Engineering NC's Future
 - 1. FY 22 - \$2.5 Million
 - 2. FY 23 – \$2.5 Million
 - g. **Operational Support- \$2.5 Million**
 - i. New Engineering Building- **\$2.1 million** for the operation of the building
 - ii. One time Funding **\$443K** for the ERIC Building
 - h. **Aggie Academy Lab School \$200K**
 - i. To support effort to plan and open one of the new schools over the next year, in planning funds may be used for planning, to hire a principal/director, purchase technology and instructional materials, equip classrooms, and/or for school-level infrastructure improvements.
 - i. **Salary Provisions FY21-23 Budget**
 - i. **Bonuses were paid out to Eligible Employees in December 2021**
 - 1. \$1,000 bonuses if salary is \$75,000 and greater
 - 2. \$1,500 if salary is less than \$75,000
 - ii. **Salary Increases paid to employees January 31, 2022**
 - 1. Across the board 2.5% raise effective July 1, 2021.
 - 2. One-time Bonus (1.25%) representing salary increase from July 1, through December 31, 2021
 - iii. **Future Increases Approved**
 - 1. Across the board 2.5% raise effective July 1, 2022.
- 3) **Repairs, Renovations and Modernizations - \$53.6 Million-** funding received which includes 20 projects for a variety of repairs for Building, HVAC, Elevator Repairs etc.

Resolutions for Approval

- A. Carver Hall
- B. Webb Hall Vivarium
- C. Martena Hall
- D. Price Hall
- E. War Memorial Stadium

- F. Student Recreation and Wellness Complex
- G. Hines Hall
- H. John R. and Kathy R. Hairston College of Health and Human Sciences

It was so moved and properly seconded by Bhaskar Venepalli, Joe Parker and unanimously carried by the Business Affairs Committee to move to the full Board of Trustees for approval.

With no further business, it was moved and properly seconded by Calvin Brodie and Kim Gatling to adjourn the meeting. A roll call of this approval was yielded unanimously by the Trustees to adjourn at 12:29p.m.

Recorded by:

Daphne M. Rogers