

North Carolina Agricultural and Technical State University

**BOARD OF TRUSTEES
EXECUTIVE COMMITTEE MEETING**

Meeting Minutes for
April 21, 2022

CALL TO ORDER

The Executive Committee of the Board of Trustees convened on Thursday, April 21, 2022 at 5:00 p.m., Ms. Hilda Pinnix-Ragland, presiding. Ms. Pinnix-Ragland called the meeting to order followed by the reading of the Conflict of Interest Statement. The Chair asked if there were any conflicts or appearances of conflict with respect to any matter coming from the committee. No members identified any conflicts at the time.

ROLL CALL

Committee members present were:

Ms. Hilda Pinnix-Ragland
Mr. John Bluford
Mr. Mark Copeland
Mr. William Dudley
Ms. Kimberly Gatling
Mr. Paul Jones
Mr. Timothy King
Mr. Joseph Parker

Others Present:

Mr. Harold C. Martin, Chancellor
Ms. Erin Hart, Chief of Staff
Ms. Melissa Holloway, Vice Chancellor Legal Affairs, Risk and Compliance and General Counsel
Ms. Tonya Smith-Jackson, Interim Provost and Executive Vice Chancellor for Academic Affairs
Ms. Veronica Sills, Associate Vice Chancellor and Chief Human Resources Officer
Mr. Tom Jackson, Vice Chancellor of Information Technology and Chief Information Officer
Ms. Deloris Gee, Interim Vice Provost, Office of Strategic Planning and Institutional Effectiveness
Mr. Calvin Riley, The Nehemiah Group
Ms. Sandra Ross, Recorder, Office of Legal Affairs

REVIEW AND APPROVAL OF MINUTES

The Chair called for the approval of the February 17, 2022 meeting minutes. The minutes will be reviewed and approved at the next meeting, September 29, 2022.

INFORMATION ITEMS/PRESENTATIONS

1. Human Resources Update

Ms. Veronica Sills, Associate Vice Chancellor and Chief Human Resources Officer, shared an overview of key HR highlights, including but not limited to enhancement professional development opportunities for faculty and staff and improved efficiency in the position and recruitment processing, with almost 200 actions processed since January 2022

2. Strategic Plan Update

Interim Provost Tonya Smith-Jackson, Interim Vice Provost for Strategic Planning, Deloris Gee, and Mr. Calvin Riley of the Nehemiah Group provided an overview of the key imperatives and planned phases of University's current strategic planning process. The 4 phases of the plan include:

- Phase 1: Meeting and Facilitating Team Intelligence and Roles – (January 22 through March 22, 2022)
- Phase 2: Discovery Period and Data Collection (April 22 – June 22, 2022)
- Phase 3: Sharing of recommendation and key priorities (July 22 – September 22, 2022)
- Phase 4: Submission of Draft Goals, Initiatives, and Outcomes (October 22-Dec 22, 2022)

3. Closed Session

4. Adjournment

There being no other business, meeting adjourned.

Approved by the Committee on September __, 2022