

University Affairs Committee Charter *(Additional reporting may include: Academic Affairs, Division of Research and Economic Development, Student Affairs, Athletics, and Human Resources)*

Purpose

This committee works with five vice chancellor level officers in evaluating/approving academic programs, academic planning, curricula and degrees, continuing education/online education, admissions, financial aid, faculty affairs, research, employee fora, student affairs and programs, student conduct and honor system, student health services, student housing, human resources, employee and student diversity, and intercollegiate athletics.

Authority and Responsibilities

- Reviews and recommends to the Board of Trustees any changes in the university's mission statement;
- Advises the Chancellor on the development of plans to carry out the university's mission;
- Fixes the non-salary compensation of all employees, other than the Chancellor, who are exempt from the State Personnel Act in accordance with UNC Policy 300.2.14;
- Reviews and approves salary ranges, based upon available relevant market data, for deans and other senior academic and administrative officers that are not established by UNC General Administration;
- Recommends, for Board of Governors' approval, any salary increase for an employee that exceeds the established salary range or cumulatively results in a salary that is at least 15% and at least \$10,000 above the previous June 30th salary;
- Reviews and approves any retreat rights for an administrator returning to a faculty role that requires Board of Trustees' approval under UNC Policy 300.1.6[R];
- Recommends conferral of permanent tenure upon faculty members;
- Designates particular Distinguished Professorships, including Distinguished Scholar, and Distinguished Fellow, as time limited, pursuant to UNC Policy 600.2.3;

- Confers emeritus status upon a faculty member or an individual with an SAAO Tier I appointment upon retirement;
- Appoints or extends the contract of the Athletic Director and head coaches with employment contracts and recommends contracts for Board of Governors' approval in circumstances where the proposed terms require such approval under UNC Policy 1100.3;
- Consistent with applicable policies of A&T and the Board of Governors, and with State law, considers appeals of faculty and EPA employees who were discharged for cause, suspended without pay, or received other significant sanction from decisions by the Chancellor when the applicable policies allow such appeals;
- Considers faculty grievances per A&T policy and UNC Code Section 607, where neither the relevant administrative respondent nor the Chancellor made an adjustment recommended by the Faculty Grievance Committee in favor of the grievant;
- Reviews academic degree proposals requiring approval by the Board of Governors or UNC General Administration (including new degree programs, distance education delivery versions of approved academic programs, new distance education sites, discontinuation of degrees, and changes in degree program titles) and, upon the recommendation of the Chancellor, to recommend such programs and proposals to the Board of Trustees;
- Receives notification on behalf of the Board of Trustees of other academic program proposals (including new certificates, concentrations and minors);
- Evaluates the amount and quality of faculty research, amount of funded research grants, number of patents, and the licensing of intellectual property;
- Upon the recommendation of the Chancellor, reviews and recommends to the Board of Trustees the approval of campus initiated tuition increases and student fees (proposed new fees as well as adjustments to existing fees) [duplicates Business Affairs];
- Recommends the conferral of honorary degrees, awards, and distinctions;
- Advises in the Chancellor's selection of a Commencement speaker;

- Reviews and recommends approval of the establishment and continuation of Centers and Institutes as required by UNC Policy 400.5[R];
- Upon recommendation of the Chancellor, recommends to the Board of Trustees, when required, for approval of policies related to centers and institutes;
- Upon the recommendation of the Chancellor, recommends to the Board of Trustees for approval, when required, personnel policies not otherwise prescribed by State or federal law, the UNC Code or policies of the Board of Governors, for personnel in all categories of university employment;
- Recommends to the Board of Trustees for approval, when required, policies regarding the collection of tuition, fees and other monies from students, as approved by the Board of Governors;
- Recommends to the Board of Trustees for approval, when required, policies regarding acceptance of cash obligations in lieu of cash from students in payment of tuition and fees, and requirements for collateral security;
- Recommends to the Board of Trustees for approval, when required, policies for administration of scholarships and other financial aid to students;
- Upon recommendation of the Chancellor, recommends to the Board of Trustees for approval, when required, policies related to the provision of student services and activities, including student government and intercollegiate athletics, subject to general provisions as may be prescribed by the Board of Governors;
- Receives and hears periodic reports from the Chair of the Faculty Senate, the Chair of the Staff Senate, and the Student Body President.

Meetings

The University Affairs Committee meets four times annually in conjunction with each regularly scheduled Board meeting.

Members / Quorum

The University Affairs Committee shall be comprised of three or more members as determined by the Board but no more than seven members. The committee chair shall be appointed by the Board chair.

Staff Designee

The Provost and Vice Chancellor for Academic Affairs and the Vice Chancellor for Student Affairs shall be staff to the University Affairs Committee.